

05 March 2024

Dear Parents and Carers,

I am delighted that your child will be starting at Clyst Vale Community College in September, and I look forward to welcoming them.

Moving up to secondary school can be an emotional time for pupils. Some feel positively about it and can't wait to start; others are more anxious and nervous. We have therefore put together a comprehensive transition process that ensures that the move between primary and secondary school is a supported, personalised and smooth process that recognises the needs of each individual pupil.

Firstly, I will be speaking to your child's Year 6 teacher to gather important information that will help to place your child in the right tutor group and raise any areas which require support from the Head of Year 7 and/or school SENDCo.

Throughout April and May, I will be visiting feeder primary schools with our team of student ambassadors to give information about life at Clyst Vale and answer questions. There will be an evening in June for pupils and parents from 'non-feeder' schools to attend.

Following that, will be two induction days and a parent's evening at the beginning of July. During the induction days, pupils will have the opportunity to have taster lessons, eat in the school canteen and learn to navigate their way around the site. They will also meet their tutors and fellow tutees. At the parent's evening the following week, parents will get to meet form tutors, Head of Year 7, SENDCo and members of the school's senior leadership team.

Any pupils identified as having special requirements, or needing a more personalised transition will receive subsequent visits from our experienced pastoral support team to ensure that we are fully briefed for their arrival and can therefore offer the highest level of support during the transition process.

After the Easter holidays, I will write to you again with more details regarding the induction days and the information you will require for September. You will also receive a pack of information which will require some action from you.

Dates for your diary

- Thursday June 13th 5.30pm-6.30pm- Non-Feeder parents evening (invitations to be sent out in May)
- Thursday 4th & Friday 5th July- Transition induction days at Clyst Vale
- Thursday 11th July- New intake parents evening 5.30pm- 7.30pm
- 19th-23rd August- The Big Step summer school <https://thebigstep.org/>

If you have any questions or wish to discuss any elements of our transition process further, please do not hesitate to contact me by email: matthewsi@clystvale.org .

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Izzy Matthews', with a long horizontal line extending to the right.

Miss Izzy Matthews

KS2-3 Transition Coordinator