



24 September 2016

Dear Parent/Carer

**Year 8 Residential – Adventure International, Bude**  
**Sunday 16 – Wednesday 19 July 2017**

As in previous years, we are planning for the whole of Year 8 to take part in a residential during the last week of the Summer Term 2017. I am writing this letter to outline details of the trip. Please note the first deposit of **£86.00 per student is due no later than Monday 10 October 2016**. This early payment of the **initial deposit is non-refundable** and means the College receives a substantial discount from Adventure International which reduces the overall cost of the trip for everybody. We try our best to make this venture possible for everyone in the year group. Unfortunately, this is a very busy week for the Adventure International Centre and we are having to limit the available places to **105 on a first come, first served basis**. Failure to keep up to date with the attached payment plan may mean your child losing his/her place on the trip.

**The Centre**

The full programme of activities is organised and taught by the centre's fully trained instructors, and the visit will have Devon County Council approval. The activities are suitable for everyone, experienced or not. The choice of activities includes Abseiling, Surfing, Kayaking, Assault Course, Raft Building, High Ropes, Canadian Canoeing and Climbing. A more specific programme of activities will be forwarded to you when the booking is confirmed.

I cannot overstate the benefit and pleasure this residential has provided in previous years. Tutors are unanimous in their enthusiasm and conviction that this is an extremely worthwhile venture. Many Year 11 students have indicated that 'Bude' is one of their fondest and most significant memories of Clyst Vale.

Whilst I am sure your son or daughter will have a great time in Bude, our purpose goes further, in that the activities will provide challenges and encourage both teamwork and the development of strong social and friendship bonds.

The accommodation is based in a former hotel situated on the seafront at Bude. Bedrooms are either en-suite or have shared bathrooms; duvets and pillows are provided. All rooms have colour televisions. There is a disco, games room, table tennis equipment and shop. In the evenings, soft drinks can be purchased from the onsite snack bar. The centre also has drying rooms. Vegetarians and vegans can be catered for, provided the centre knows in advance.

Adventure International has offered us a discounted price if we pay the first deposits early. The total cost per student will be **£306.00** (although this figure may change slightly if coach costs increase/decrease). This includes:

- Three nights' full board and accommodation (Sunday to Tuesday), plus breakfast and lunch on the Wednesday.
- All activities, instruction and specialist equipment from arrival on Sunday afternoon until departure after lunch on Wednesday.
- A full programme of evening activities.
- Return travel by coach.
- Insurance (personal accident, public liability and cancellation insurance in the event of redundancy or sickness).

## Payment

- NON REFUNDABLE DEPOSIT of £86.00 to be paid no later than Monday 10 October 2016
- 2<sup>nd</sup> payment of £60.00 must be paid by Monday 28 November 2016
- 3<sup>rd</sup> payment of £60.00 must be paid by Monday 9 January 2017
- 4<sup>th</sup> payment of £50.00 must be paid by Monday 20 February 2017
- Final payment of £50.00 must be paid by Monday 20 March 2017

**PLEASE NOTE: Parents receiving Income Support and/or students eligible for free school meals are entitled to a reduction.** This must be applied for, in writing, to the Finance Office. Other parents/carers who might envisage difficulty in making payment in full are asked to put their concerns in writing to us.

Please ask your son/daughter to return the attached consent form and behaviour form, to the Finance Office. **Forms received without payment made online cannot guarantee a place on the trip.**

Payment can be made online through the Schoolcomms online payment system – [www.schoolgateway.com](http://www.schoolgateway.com) - this can be accessed via the Clyst Vale website at <http://www.clystvale.org/parents/online-payment>

If you have given consent online and your information has changed since you last completed a data collection/consent form, please contact the College immediately with the changes to be made.

## Cancellation Charges

Any cancellation must be made in writing to the College. The deposit is non-refundable.

- Up to 60 days before departure - charged at £86.00
- Less than 60 days - charged at 75% of total cost.
- Less than 14 days - charged at 100% of total cost.
- Medical cancellations will be refunded (less the deposit) if a doctor's certificate is provided.

Please note the transport element of the charge is non-refundable.

## Refunds due to Illness

If, after all payments have been made, your child is unable to attend for medical reasons, a refund may be possible, provided a doctor's certificate is produced and forwarded without delay. The transport element of the charge is non-refundable. **Please note:** there will be a £15.00 non-refundable administration charge for this.

Students who do not take part will be required to attend College as normal. This is compulsory and any student not attending will be recorded as absent without authorisation.

Finally, please do not hesitate to contact Mrs Elliot [ellieth@clystvale.org](mailto:ellieth@clystvale.org), who is managing the organisation of the trip, if you have any queries.

Yours faithfully

**Mr A Pearce**  
**Head of Green School**