

CLYST VALE ACADEMY TRUST

**Company Number 07564519
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**Minutes of Learning & Teaching Committee meeting held at Clyst Vale Community
College in Post 16 Meeting Room, on 13th June 2013
at 5.30 pm**

Part 1 Minutes

Day/Time	5.30 pm 13 th June 2013	Location	Post 16 Meeting Room
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Attendees	Initials	Attendees	Initials	
Levon Stephan	LSt	Paul Colin	PC	Chair
Kevin Bawn	KB	Melanie Prance	MP	Principal
Cathy Durston	CD	Jonathan Farnhill	JF	Co-Opted

Apologies	Initials	Reason
Greg Evans	GE	Work Commitments
James Lee	JL	Illness

Absent	Initials

In Attendance	Initials	CVCC
Adrian Green	AG	Vice-Principal (SLT)
Dave Walters	DW	SLT
Paul Sutton	PS	SLT
Jill Collins	JC	Clerk

Visitors	Initials

Minutes

ITEM NO.	ITEM	Owner	Date Raised	Date Due
12/13.45	<p><u>Presentations:</u></p> <p><u>Michelle Barratt (Maths)</u> gave a presentation on how recent changes to Maths assessment have impacted on results. CVCC has moved to a linear form of assessment with careful setting of students into groups and this has resulted in an improvement in results compared to last year (75% A* - C). Levels of improvement are used to gauge successful progression in learning and CVCC is focussing on 4 & 5 levels of progress for sets 1 and 2. If the bottom groups make 2 levels of progress this would be considered good also. Increased use of new software enabling database analysis and cumulative tracking of individual students' results is helping the department to identify weak areas for further work.</p>	<p>AG</p> <p>MB</p>		

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	<p>Students are also able to track their own progress on an exam which they have sat, which identifies areas for further revision and motivates them to do better by raising expectations. These initiatives will be communicated to parents at a year 9 Parent workshop and through engagement at parents' evenings. AG commended the hard work being put in by the Maths Staff which have led to these positive initiatives. Governors expressed their appreciation to MB.</p> <p><u>Paul Sutton (SLT)</u> gave a presentation on Mental Health Issues following a request from the Chair to inform Governors of this important issue and how it is being addressed at CVCC.</p> <p>Slides were presented showing the different types of mental illness/scenarios which may arise in class: - e.g. behavioural; emotional; social. Depression is a major issue faced by young people.</p> <p>Educational Psychology and Counselling services are bought in by CVCC. There are good links with Child and Mental Health Services (CAMHS) and the School is fully aware of every single pupil under CAMHS care. Referral to CAMHS can be via Parent; School or GP.</p> <p>CVCC currently has 2 Counsellors in School (line managed by PS and functionally controlled by Clinical Managers) and they have given 438 sessions this year. Referral can go via Student or as a recommendation from the School.</p> <p>CVCC does teach about mental health issues in School, exploring feelings and behaviour with students and parents. These issues are becoming more prevalent nationally but CVCC does have the support in place to deal with this.</p> <p>Teaching staff are briefed to 'signpost' to expert support and not to try to fix the problem themselves.</p> <p>Support for staff is in place through OH and training is available. PS and CD are going on training for L3 Child Protection and Babcocks-Idp are coming into School to train 12-15 people to L2.</p> <p>NB: Devon Safeguarding has been assessed by Ofsted and received a bad report (inadequate). JF advised Governors to read the report. Children had been placed at risk through lack of timely assessment by DCC.</p> <p>KB noted that DCC had been given targets to meet in a short timescale and it was important that CVCC met the needs of students whilst DCC worked on raising standards.</p> <p>Governors were given the assurance that SLT were very much aware of Mental Health issues at CVCC and were dealing with it appropriately and</p>	PS		

ITEM NO.	ITEM	Owner	Date Raised	Date Due
12/13.51	<p><u>Learning & Teaching Working Groups</u></p> <p><u>Teacher Performance</u> JF reported that the group had met prior to this meeting and had over 1.5 hours explored in depth the complexities of assessing teacher performance. The group discussed in detail :-</p> <ul style="list-style-type: none"> • Requirements of the new pay policy • Peer review • CPD • Raising standards • Future challenges <p>The next meeting on <u>Student Achievement</u> will take place on 2nd July 13 and DW presented a paper in preparation for that meeting.</p> <p>The paper asked questions about why interventions for year 11 work so well and how could lessons learnt be used elsewhere. A number of surveys and focus groups will be conducted:- Students; Parents; Co-Tutors; Heads of Subjects; ATHOS and Transition Co-ordinator. The aim is to drive achievement up for all students.</p> <p>Results from this round of surveys will inform the next round (Post 16 group).</p>	JF		
12/13.52	<p><u>Policies:</u></p> <ul style="list-style-type: none"> i) Personal & Social Development. ii) SEN (Policy for Additional Support iii) Sex and Relationships Education iv) Curriculum <p>With minor amendments to be completed by the Clerk, all policies were approved and adopted.</p>	JC		
12/13.53	<p><u>Items at the discretion of the Chair</u></p> <p>None</p>			

Signed by Chair:-Approved as a true and accurate record of the Meeting on the 13rd June 2013.

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 (Meeting closed: 7:50 pm)

Committee Members:

Levon Stephan
 Kevin Bawn
 James Lee

Co-opted/Chair L&T Committee
 Principal/Governor
 Parent Governor

Gregg Evans
Paul Colin
Jonathan Farnhill
Cathy Durston
Melanie Prance

Co-opted Governor
Staff Governor
Parent Governor
Co-opted Governor
Staff Governor

Meeting Dates			
	13 June 2013	Curriculum, Learning and Teaching	5.30pm
	1 July 2013	Finance and Premises	5.30pm
	8 July 2013	Full Board	5.30pm