

CLYST VALE ACADEMY TRUST

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**Minutes of Curriculum, Learning & Teaching Committee meeting held at Clyst Vale
Community College in the Meeting Room 1, at 5.30 pm,
on 7th May 2015,**

Part I Minutes

Committee Attendees	Initials		Committee Attendees	Initials	
Lévon Stephan	LSt	Chair	Greg Evans	GE	Parent
Kevin Bawn	KB	Principal	Melanie Prance	MP	Staff
Paul Colin	PC	Staff	Dorothy Ruscoe	DR	Member Appointed
Cathy Durstan From 5.40 pm	CDu	Co-opted			

Apologies	Initials	Reason
Crawford Winlove	CW	Election canvassing

Absent	Initials

In Attendance		CVCC
Adrian Green	AG	Vice-Principal (SLT)
Simon Sanger-Anderson	SSA	Parent Governor
Jill Collins	JC	Clerk

Visitors	Initials
Teresa Langler Beliefs & Values	TG

Minutes

ITEM NO.	ITEM	Owner	Date Due
14/15.40	<u>Declarations of Business Interests</u> None	LSt	
14/15.41	<u>Presentation</u> Teresa Langler presented on Beliefs and Values at CVCC. TL tabled a document which summarised 2014 result and levels of achievement over 3 years for the short course, AS and A2. Priorities for 2015 were also detailed. TL gave an overview of how the course is structured and detailed curriculum changes, e.g. from this summer the whole cohort will be put through the course and revision sessions will take place for year 11 to remember the work done in year 9. LSt asked if there were any issues on the horizon. TL stated that as this is the first whole set to go through revision will be important. PC noted that CVCC runs this course as 'long/thin' and lesson observations have taken place and concerns addressed. TL stated that there is a need to recap and this will be address through mock exams. TL noted that the B&V team were very experienced and were undertaking exam marking, TL is a	AG	

ITEM NO.	ITEM	Owner	Date Due
	<p>senior examiner.</p> <p>KB noted the significant contribution Beliefs and Values makes to the agenda for SMSC (Spiritual, Moral, Social & Cultural) at CVCC.</p> <p>TL informed Governors about the 6th Form 'Day of Evil' conference day for year 13, during which visiting speakers are brought in to talk on various multi faith topics e.g. Buddhism; Hinduism; Islam; Sikhism and Christianity. Also students are taken out to visit various places of worship e.g. Southall.</p> <p>LSt asked TL if literacy has improved over time.</p> <p>TL highlighted the Writing Audit conducted last week in which B&V was held up as an example of good practice. Year 7 students report that they enjoy writing. The lack of religious knowledge of students coming in at year 7 and the need to recruit high calibre students to post 16 was noted.</p> <p>Discussion followed on possible changes affecting year 9 in September. LSt asked if there were any issues on the horizon. TL stated that as this is the first whole set to go through "and be examined on the whole course at the end", revision will be important. It is likely that schools will need to teach 2 faiths but CVCC already does this.</p> <p>CDu commented that it is good that after school and lunch time sessions are currently held. Mocks had taken place in November/December. GE asked about indications from the mocks. TL responded that where gaps had been identified staff will ensure that support in class is well focussed. Year 10 mock results were positive. Low ability students are entered for the entry level certificate and this has produced some good results in the past.</p> <p>LSt asked about focus on current affairs – fundamentalism etc. TL responded that this is looked at through ideas, theories, during the 'Looking at Evil' event and through debate and reasoning, philosophies for and against religion and ideas of tolerance and listening to others.</p> <p>In the past CVCC has organised trips to Academy Conferences in Taunton which gave a University lecture theatre style experience but the current cohort didn't feel it would be good for them so this hasn't taken place this year.</p> <p>TL noted that there are no issues with Pupil Premium. There are 13 students with PP 11 on target for A*-C, 85% achievement rate with 1 student with 5 levels of progress. LSt expressed thanks to TL for attending.</p>		
14/15.42	<p><u>Attendance/Apologies</u> Crawford Winlove sent apologies.</p>	LSt	
14/15.43	<p><u>Minutes of the previous meeting</u> The minutes of the meeting on 16th March 15 were approved by the group and signed by the Chair.</p>	LSt	
14/15.44	<p><u>Matters arising</u> 14/15.37 confirmed as complete</p>	LSt	

ITEM NO.	ITEM	Owner	Date Due
	14/15.38 See Policies item below 14/15.38 Away Day Agenda – Complete 14.15.39 PC reported that this has been done and was ready to implement through IT. - Complete		
14/15.45	<u>College Strategic Plan</u> KB talked to this item. He stated that there is little to report at this time as the focus is on exams at present.	KB	
14/15.46	<u>Latest SIP Report 17th March 2015</u> KB reported that the latest SIP report showed some very positive comments with an overall profile which is quite good. KB noted that the majority of teaching is 'good' or better with positive comments about English teaching. However concerns were highlighted about teaching in History. Dave Walters is working with the department to monitor and coach, to increase engagement and develop links with other schools to share best practice. LSt asked why these concerns across the board in History had not been picked up prior to this point. SSA noted that History is coming into sharper focus as other subjects rise, the report is critical. KB noted that the History results have been masked by good Geography results and this is now coming into sharper focus as an area of concern. CDu noted that this was the strongest SIP criticism she had seen and that the results seemed to be going in the wrong direction. CDu asked what more could be done. KB noted that attainment at 60% is reasonable and compares to national but doesn't compare favourably to other subjects in college. PC stated that the focus had been elsewhere and now History is coming to the fore but it is being address and time will be needed to turn it around. SSA asked if SLT had picked this up. PC stated that they were not unaware of it and the SIP had highlighted what had been discussed at link meetings. KB highlighted the benefits of extracurricular work in History by HP. Discussion followed on steps to be taken to address the concerns. SSA encouraged SLT to be blunt in detailing the need for improvement and that the report should be shown to the head of Department. CDu highlighted the need for an eye to Commendations to ensure that Commendations do not proceed to Full Board if there are concerns over performance. Discussion followed on team management in History and the need for a specified Governor Link. It was decided that Dorf Ruscoe should Link with DW and oversee the resolutions to concerns in History. KB noted that DW is addressing the issue and as he isn't present he should be asked to present to Governors. DW to talk to matters addressed at the next meeting.	KB	
		DW	15/6/2015

ITEM NO.	ITEM	Owner	Date Due
14/15.47	<p><u>Character Education Project</u> KB explained that a bid for funding had been submitted by a consortium of 5 schools in East Devon. The bid had been successful and Nicky Morgan, Secretary of State for Education had awarded a grant of £193,000 out of a total of £3.5 million to develop an award ‘Character Education’ (similar to the Duke of Edinburgh Award). The consortium named ‘SHAC’ was the only school based bid to be successful. At present the funding is for one year. It is unknown whether it will continue beyond that. There will be four themes – Resilience; Leadership; Community and Curiosity as concepts of character. In delivering the programme for key stages 4 and 5 there will be a strong focus on disadvantaged pupils; children’s mental health and STEM.</p> <p>KB reported that a Project Manager is in place, (Kevin Moran a Senior Leader at Kings), and an advert has been placed for a Project Development Manager. Each school is to identify a lead for Character Education in May.</p> <p>Discussion followed.</p> <p>SSA commented that he felt it was a huge distraction for one year’s involvement and he would rather the school were not involved in it as he considered it to be gesture politics.</p> <p>MP noted the positive aspects of the collaborative nature of the project. Opportunity for staff to develop ideas across the strands and felt that it is an opportunity CVCC should take up. PC noted that once set up the project will be handed over to the project leaders and will become more manageable .LSt asked whether the lead post had been advertised yet. KB confirmed that it was and that there had been some interest. There would be a meeting before half term to sort out the team.</p> <p>GE asked if it was going to take up curriculum time and KB confirmed this was not the case. An action plan has been written. The project would be good for training staff in mental health issues. Looking at STEM agenda and process. Dialogue will be set up with Universities who have trained Counsellors. There will be an impact but sustainability is in question but project could be ruled out if successful. If proved to be manageable the pilot could be magnified. Project could be beneficial in finding economies of scale with pupil premium funding.</p> <p>CDu stated that CVCC needs to be careful to ensure that it doesn’t become a distraction but the project could be a source of funding to support CVCC aims i.e. linking to other 6th Forms increasing collaboration. It could help to ensure viability of 6th Forms.</p> <p>PC may produce award structures which benefit. KB agreed that there could be benefits attached.</p> <p>LSt noted the need to ensure that Full Board s updated on the project.</p>	KB	
14/15.48	<p><u>Latest data drop update</u> KB was not present for this item</p>	AG	

ITEM NO.	ITEM	Owner	Date Due
	<p>AG tabled a Raiseonline Summary Report for Year 11 Spring 2 (2010 entry). These figures are based on TPRs before Easter and predictions were positive. Maths and overall best 8 has moved to green. AG noted that the gender gap is in line with last year's national at 12% (up from 11%). The chart presents a very good picture. GE noted that this is a significant improvement. MP queried the figures for English expected progress and value added figures. AG explained the 'fine-tuned' aspects and X2 weighting. PC explained that the figures were influenced by a group who don't take GCSE, though Beliefs and Values results were providing a positive effect. Discussion followed on national figures and movement.</p>		
14/15.49	<p><u>Curriculum update – British Values/Life in Modern Britain</u> SMSC (Spiritual; Moral; Social; Cultural education) is part of the curriculum and the DfE has issued a document on the 'British Values element of the Curriculum. E.g. immigration; tolerance, city life, gaps in student knowledge have been identified e.g, the differences in experience of living in different geographical areas. Leaders have been asked to conduct an audit to identify needs of the curriculum not covered but also where areas of the curriculum were already addressed. The resulting document was tabled. AG explained that the document was a useful tool to identify gaps to be covered and also to assist governors to understand how CVCC addresses the needs of the curriculum. SMSC is part of the curriculum but in last 6 months the additional elements of British values (Life in Modern Britain) which are not in the national curriculum have been brought in. They are democracy; the rule of law; individual liberty, mutual respect, tolerance for different faiths/beliefs. AG noted that CVCC does aim to produce whole rounded good citizens but is looking at the curriculum to ensure that all aspects are covered.</p>	AG	
14/15.50	<p><u>Policies:</u></p> <p><u>Children with Medical Needs (PSu) c/f</u> In progress. Meeting needs to be held with the School Nurse and the College Manager as stakeholders.</p> <p><u>Drugs Related Incident Policy (PSu)</u> The policy had been circulated and the Chair noted that he had consulted with GS as link governor for safeguarding who had approved the policy. It was resolved to approve and adopt the policy</p> <p><u>Bring Your Own Device Policy</u> The policy had been circulated. LSt asked if filters for social media (e.g. facebook) were in place. PC responded that the standard network filters apply. Due to urgency the policy has been issued for use by staff. The policy will be included with the ICT Usage Policy for review schedule in</p>	LSt PSu	15/6/15

ITEM NO.	ITEM	Owner	Date Due
	<p>future at the start of each year.</p> <p>KB noted that child friendly guidance on appropriate use should be included in the planner. PC is to check on the content of the planner. A form to submit an application is attached to the policy. A key for usage won't be issued until a completed form is received.</p> <p>It was resolved to approve and adopt the policy.</p>		
14/15.51	<p><u>Items at the discretion of the Chair</u></p> <p>4X4 Success</p> <p>KB reported on recent discussions with parents. Parents had raised concerns over the lack of interest shown by the local press by not reporting on the success of the 4X4 teams. There was no criticism implied of the College, but parents couldn't understand the lack of interest.</p> <p>LSt asked if it was due to timing and KB confirmed that this may be a factor due to the election.</p> <p>PC noted that there was a lack of interest last year also. And outlined the fantastic achievement of the staff and teams and the events organized for the students to celebrate the success (Land Rover Experience; factory tour; Warwick Castle tour, social events). The average age of the team was far younger than their competitors and received less funding than others. DH had raised 1k in sponsorship for the event from local companies.</p>	LSt	

The meeting ended at 7:20 pm

Signed by the Chair:-

Approved, as a true and accurate record of the Meeting on the 7th May 2015.

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Committee Members:

Levon Stephan

Kevin Bawn

Gregg Evans

Paul Colin

Crawford Winlove

Cathy Durston

Melanie Prance

Dorothy Ruscoe

Co-opted/Chair L&T Committee

Principal/Governor

Parent Governor

Staff Governor

Member Appointed Governor

Co-opted Governor

Staff Governor

Member Appointed

Meeting Dates			
Monday	15 th June 15*	Post 16 Study Room	5.30 pm

***Monitoring Group meets at 4:30 pm**