



## Preparation for exams

What students should be doing!

Mrs Sara Jacobs  
Deputy Principal



Students may be sitting up to 28 exams in the space of two or three weeks, some of them spending a little short of 40 hours lined up in rows in exam halls



*“My GCSE preparation was a team sport – access to revision resources, having a quiet study space and good peer, school and home support all had a part to play.”*



# Key Messages

The biggest barrier to their success.....



Procrastination  
is the thief  
of time.



9 weeks until the exam season starts

# Key Messages

- Revision is essential for exam success, it is hard work, but the challenge is to make it really effective
- Starting early is better “It’s a marathon, not a sprint”
- The key is Organisation and planning
- There is no “best” technique for revising...



# TOP REVISION TIPS

Don't let the stress of revision overwhelm you. Stay in control with these top tips.



**gcsepod**  
education on demand



**1**

**START AS EARLY AS YOU CAN**

Cramming at the last minute is stressful and has limited success.



**2**

**MAKE A PLAN**

Work out how much time you have and how long you can spend on each subject.



**3**

**CREATE A STUDY SPACE**

Find a quiet spot away from distractions and keep your things all in one place.



**4**

**MIX IT UP**

Use a mixture of revision for best results. See our metacognition pods for more info.



**5**

**TAKE REGULAR BREAKS**

It is possible to work too hard, make sure to take regular breaks.



**6**

**REVISE WITH A FRIEND**

Talking through what you've learned can help information stick.



**7**

**USE PAST PAPERS**

These are a great way to get used to exam format and testing what you have learnt.



**8**

**EAT HEALTHY**

Certain foods boost your brainpower and will help you remember more.

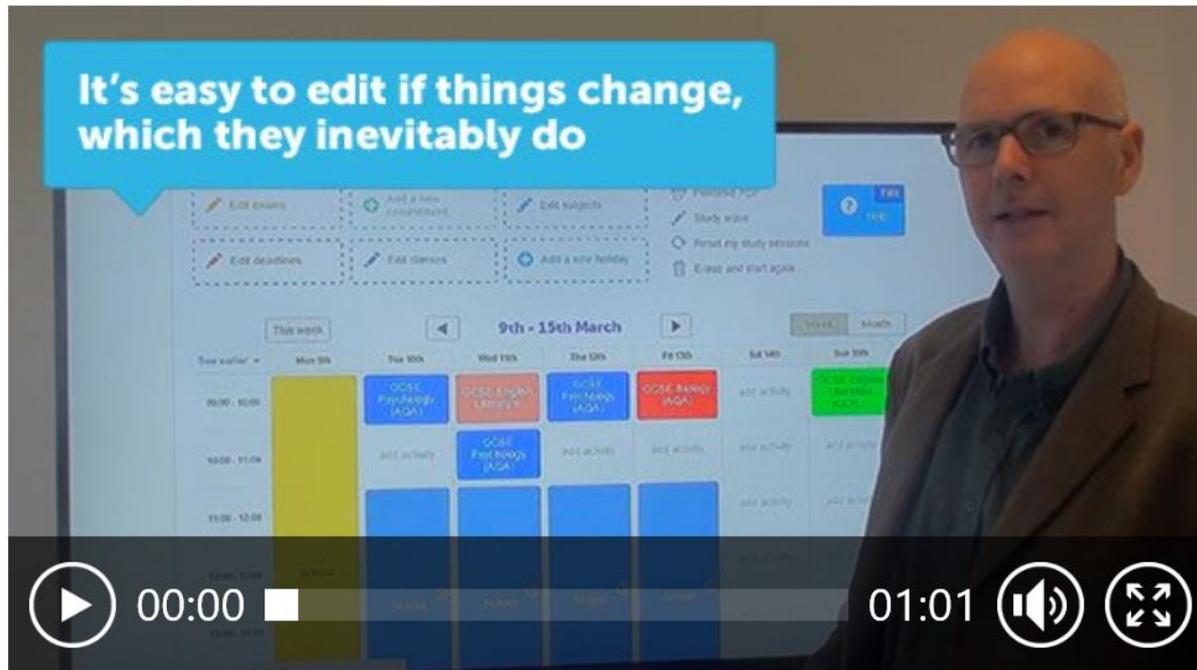
# GCSE Revision Timetable

Don't forget to take regular breaks!



Day \ Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
9am							
10am							
11am							
12noon							
1pm							
2pm							
3pm							
4pm							
5pm							
6pm							

# Setting up a revision timetable



It's easy to edit if things change, which they inevitably do

00:00 01:01

The video shows a man in a brown jacket and glasses standing next to a large screen. The screen displays a digital revision timetable for the week of 9th to 15th March. The timetable is organized into a grid with columns for each day and rows for time slots. A blue callout box with white text is overlaid on the top left of the screen. The video player interface at the bottom shows a play button, a progress bar at 00:00, a volume icon, and a full-screen icon.

Time Slot	Mon 9th	Tue 10th	Wed 11th	Thu 12th	Fri 13th	Sat 14th	Sun 15th
09:00 - 10:00		GCSE Psychology (AGA)	GCSE English Literature	GCSE Geography (AGA)	GCSE Biology (AGA)		
10:00 - 11:00			GCSE Geography (AGA)				
11:00 - 12:00							

<https://getrevising.co.uk/planner>

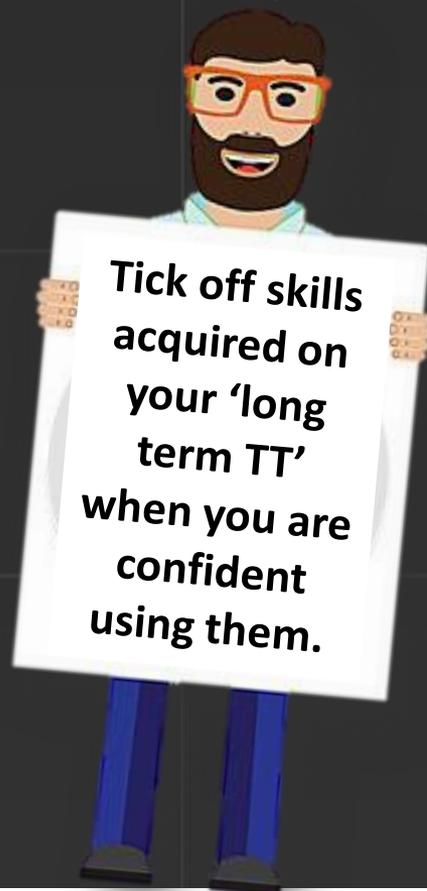
# Develop a short term timetable

Once you've identified all the different skills to revise on your LTTT, you'll be ready to break them down into a series of sensible, short term timetables. They'll identify what to revise/ when to revise it and which topic you're covering!



Week 2 Feb 6-12				
	PM1		PM2	
Monday	Eng lang P1 AO5 AO6 introduction and ending paragraphs	maths shapes volume	<b>BASKETBALL</b>	biology photosynthesis
Tuesday	history Treaty of Versailles	French verbs	Eng lang P1 AO5 AO6 sentence variety	chemistry bonding
Wednesday	<b>RUGBY</b>	<b>RUGBY</b>	physics reflection refraction diffraction	geography urbanisation
Thursday	chemistry atoms elements compounds	Eng lit Poetry comparison/structure	biology genetic variation	<b>B&amp;V</b> Buddhism
Friday	geography erosion	maths pythagoras	<b>TIME OFF</b>	
	AM1	AM2	PM1	PM2
Saturday	French home and local area	<b>PAINTBALL</b>	Eng lit Animal Farm - context	<b>B&amp;V</b> ethics/ rights responsibilities
Sunday	<b>RUGBY</b>	<b>RUGBY</b>	history Appeasement - Chamberlain	physics velocity acceleration

- ✓ 25 min blocks
- ✓ alternate between easy and hard
- ✓ 5 min breaks in between
- ✓ When revision block is done give an EBI on a post it for next time





# Interleaving

Interleave revision to remember more

- Ask your child to create a learning/revision timetable using the interleaved practice example below. They should choose topics that are similar and related either from the same subject or a different one.

**Less Effective** Blocked Practice

Monday	Tuesday	Wednesday	Thursday	Friday
Topic 1	Topic 2	Topic 3	Topic 4	Topic 5
Topic 1	Topic 2	Topic 3	Topic 4	Topic 5
Topic 1	Topic 2	Topic 3	Topic 4	Topic 5

**Highly Effective** Interleaved Practice

Monday	Tuesday	Wednesday	Thursday	Friday
Topic 1	Topic 4	Topic 2	Topic 5	Topic 3
Topic 2	Topic 5	Topic 3	Topic 1	Topic 4
Topic 3	Topic 1	Topic 4	Topic 2	Topic 5

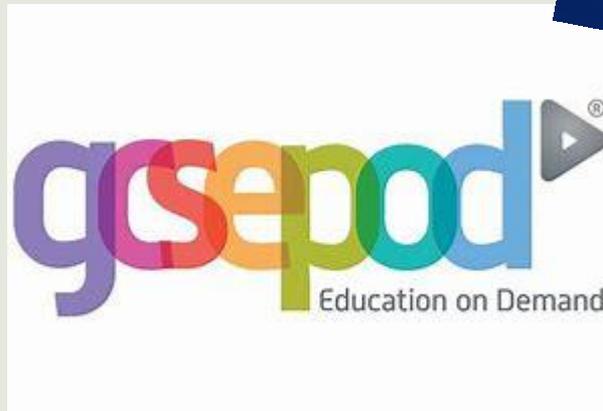
# Does technology help or hinder revision?



The internet can support online learning.....

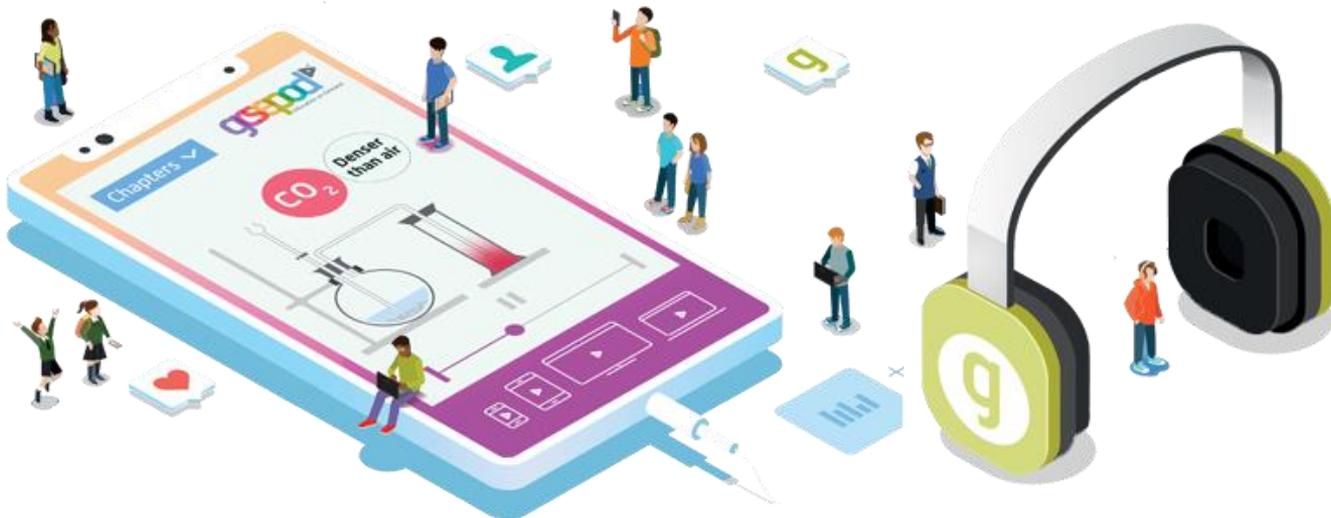
<https://www.focuselearning.co.uk/>

Students have a link to it on their desktops when they sign on to the school network. It is a simulator for all core practicals.



## What is GCSEPod?

GCSEPod provides you with highly concentrated 3-5 minute bursts of audio-visual, expert-written learning which can help to reinforce and consolidate key GCSE topics.





clyst vale moodle



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About 1,260 results (0.30 seconds)

moodle.clystvale.org ▾

## Moodle3@Clyst Vale

This page is: General type: frontpage. Context Front page (context id 2). Page type site-index.  
The Essential theme for **Moodle** is developed by Gareth J Barnard.

### Course categories

Business Studies · Child  
Development · Computing ...

### Forgotten password

To reset your password, submit  
your username or your email ...

[More results from clystvale.org »](#)

### Next month

Previous month | February 2020 |  
Next month →. Sun, Mon, Tue ...

### Latest badges

Latest badges. You have no  
badges to display. Skip Course ...

www.clystvale.org ▾

## Clyst Vale Community College: CVCC

Attenborough's Army visit to Broadclyst Farm · 18th December 2019 · Jumper day ...

[@clystvale](#). New post from CVCC: Y9 Options Information Evening: Thurs ...

You've visited this page 4 times. Last visit: 23/09/19



Teacher Dashboard | Moodle3@Clyst Vale

Not secure | moodle.clystvale.org/#

M3 cvcc

**Moodle3@Clyst Vale**

LATEST BADGES  
You have no badges to display

COURSE CATEGORIES

- Art
- Beliefs & Values
- Business Studies
- Child Development
- Computing
- Course 42
- D&T
- Drama
- English
- Geography
- Governors
- Health & Social
- History
- Maths
- MFL

# Log in

[Log in](#)

Social networks

Username

Password

Remember username

**Log in**

Forgotten your username or password?

Cookies must be enabled in your browser?

Some courses may allow guest access

**Log in as a guest**

# When used effectively, GCSEPod can have a BIG impact on final grades

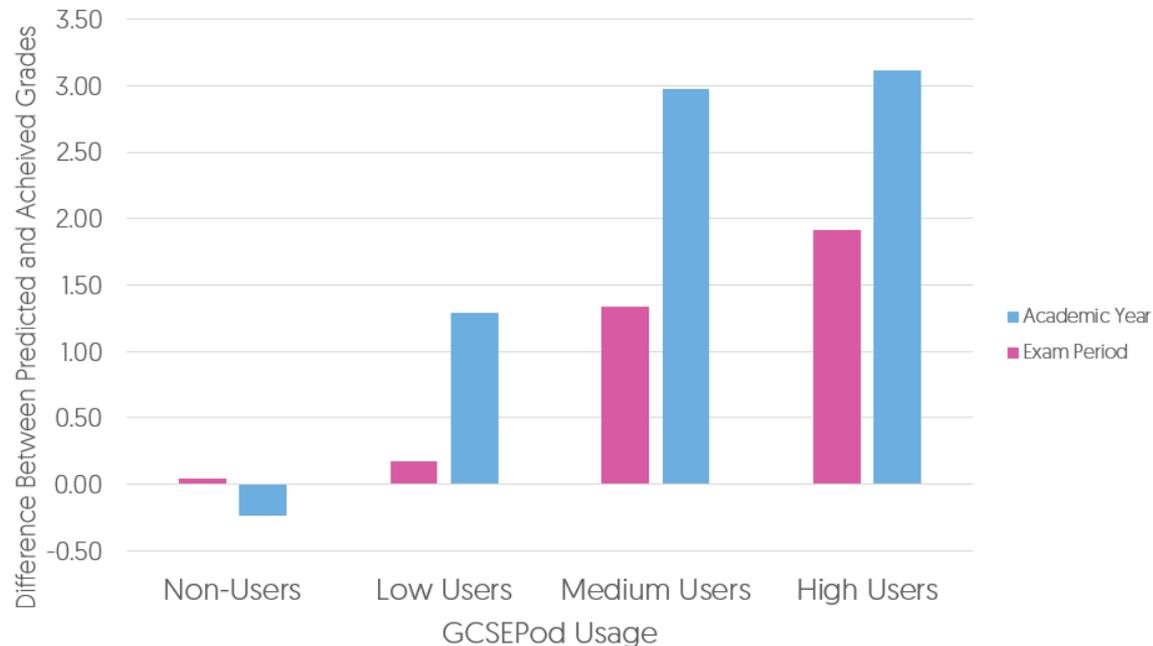


Data from over 2,200 students shows that higher GCSEPod users are more likely to exceed their predicted grades by a larger margin than those who don't use GCSEPod.

High academic year usage yielded a greater impact than high usage in just the exam period.

On average, highest users received 3 grades higher across their subjects than predicted.

Average Predicted versus Achieved Attainment 8 by Category of GCSEPod User



# My Courses

Click the "View playlist" button to see the relevant Pods.  
 Please note that the Pods may not cover every topic in the course you are taking.



## MATHS (FULL COURSE) 6 exams

Filter by exam board:

Edexcel

Edexcel: Mathematics: Paper 1: Non-calculator (Foundation) (2020 EXAM)	19th May 2020	133 Pods	<a href="#">VIEW PLAYLIST ▶</a>
Edexcel: Mathematics: Paper 1: Non-calculator (Higher) (2020 EXAM)	19th May 2020	181 Pods	<a href="#">VIEW PLAYLIST ▶</a>
Edexcel: Mathematics: Paper 2: Calculator (Foundation) (2020 EXAM)	4th June 2020	133 Pods	<a href="#">VIEW PLAYLIST ▶</a>

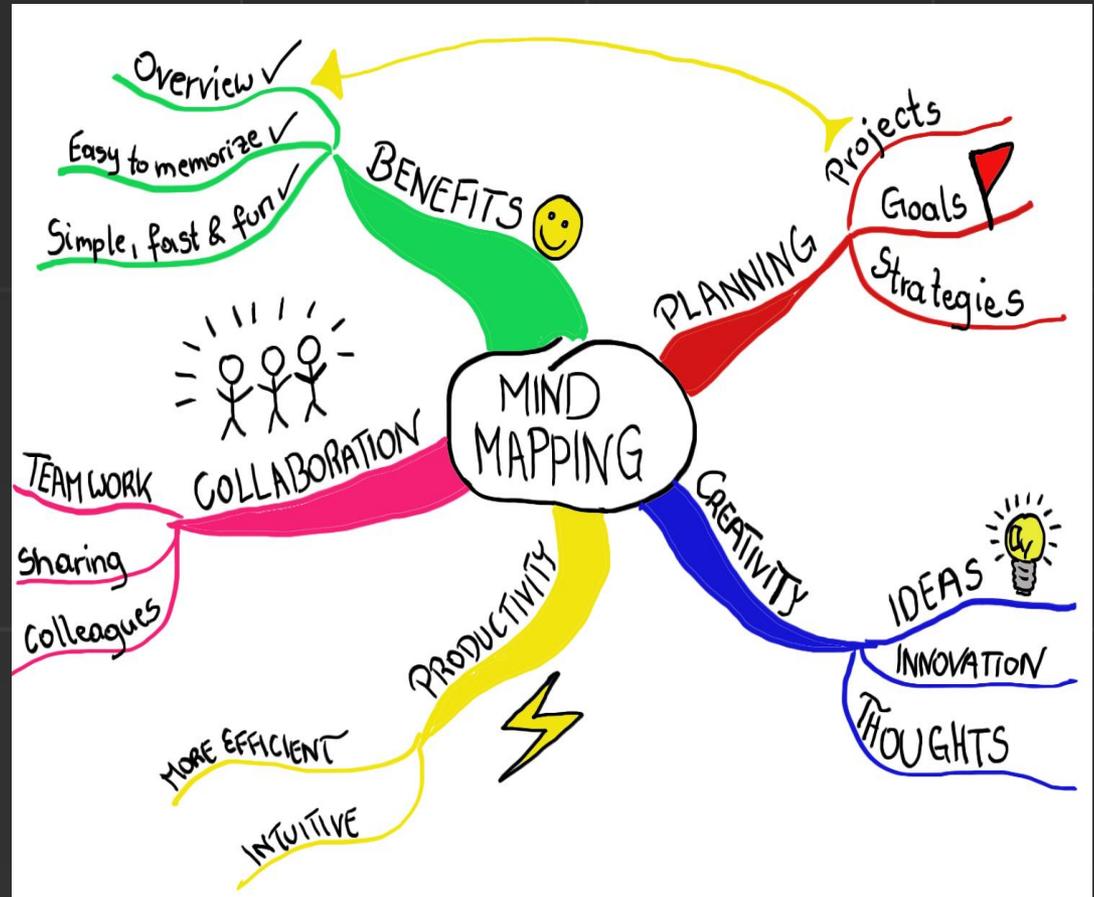
[SEE MORE ▼](#)

# Revision Strategies



# Revision styles to try out...

- ✓ **Mind map** units and break them down into headings. Use images and colours to help info burn into your memory





# Spaced Practice



Revise, rest, repeat.....space out revision for better results

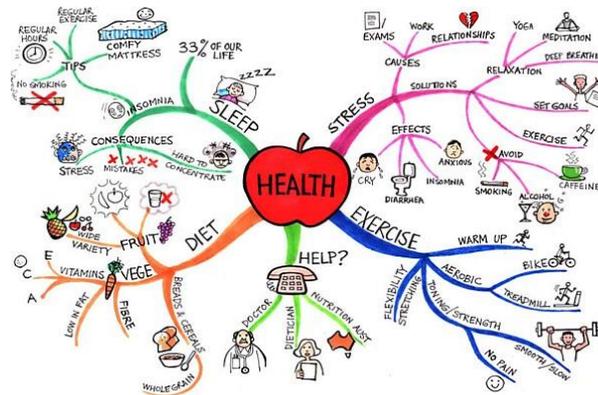
Reviewing 4 times within a month can help you remember nearly 100%

Immediately After Class

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## Mind Mapping

Encourage your child to watch a Pod and write down all the key words. Then, from memory, ask them to fill in as much information as they remember on a mind map.



4 Hours Later

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## Review Maps

Cover your child's mind map and see how much they remember. Highlight the information they couldn't remember and recommend revising the topic again.



# Revision styles to try out...



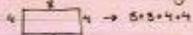
**lib·er·tar·i·an**  
(noun) One who advocates maximizing individual rights, minimizing the role of the state, and the non-initiation of force

**Definition cards** create these for key words and terms that are new or unfamiliar to you. Stick them in 'high traffic' where you'll see them regularly. Once you are familiar with them, organise them into a set and get someone to test you on them. Put the ones you got wrong back in the high traffic areas and repeat.

Geometry Vocabulary

obtuse

The distance around a 2D figure



radius

parallel

An angle measuring between  $0^\circ$  +  $90^\circ$



diameter

area

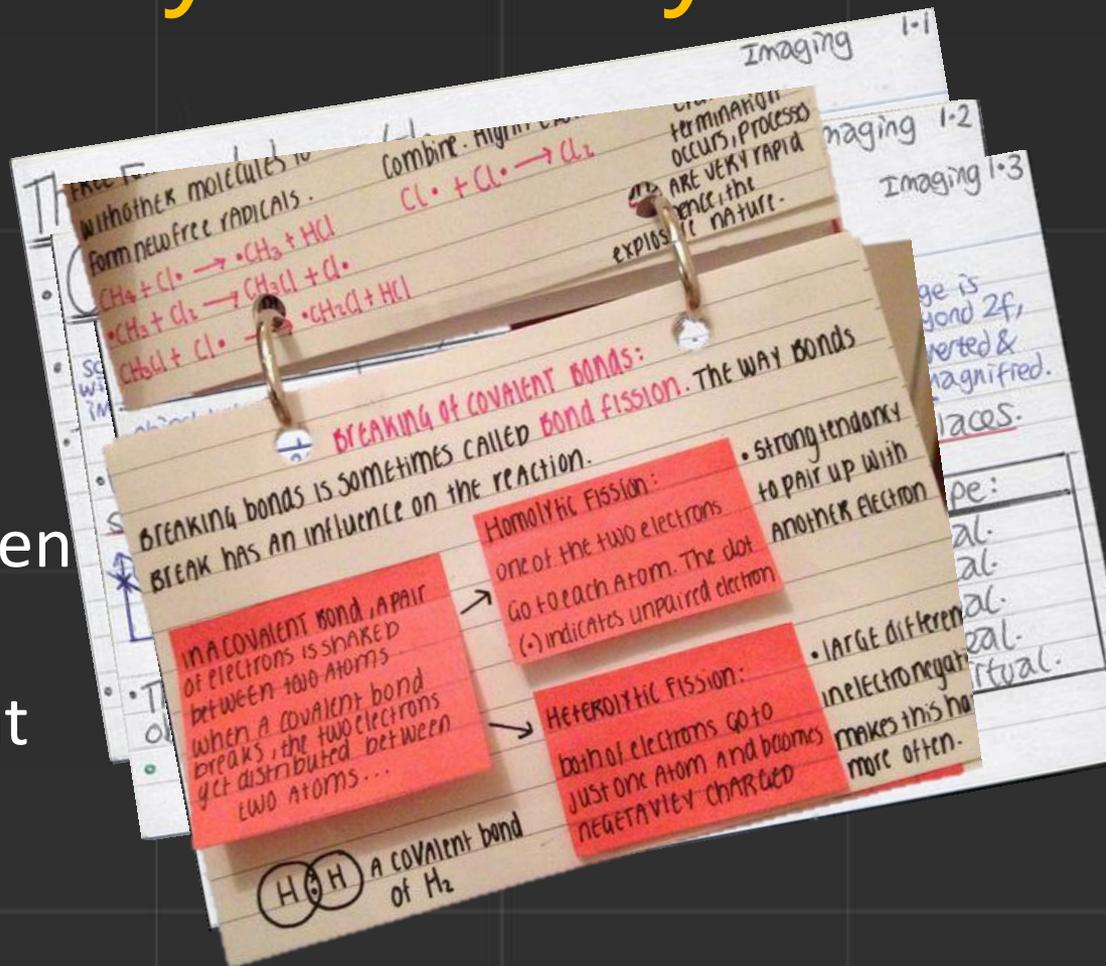
right (angle)

polygon



# Revision styles to try out...

✓ **Make revision cards.**  
These work for almost any subject. They are helpful for revision when you are making them and later they are great for testing yourself.



✓ **Bullet pointing, using colour and sticking on post its** are great techniques to use on these cards. They'll help you organise and categorise ideas better.



EXAM SUCCESS

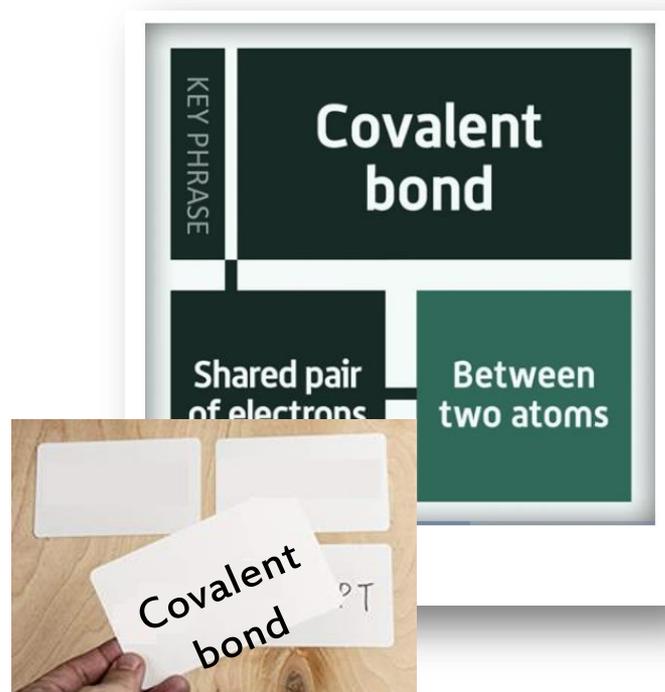
# Retrieval Practice



Practice bringing information from memory for better results.

## At-home activities using Retrieval Practice

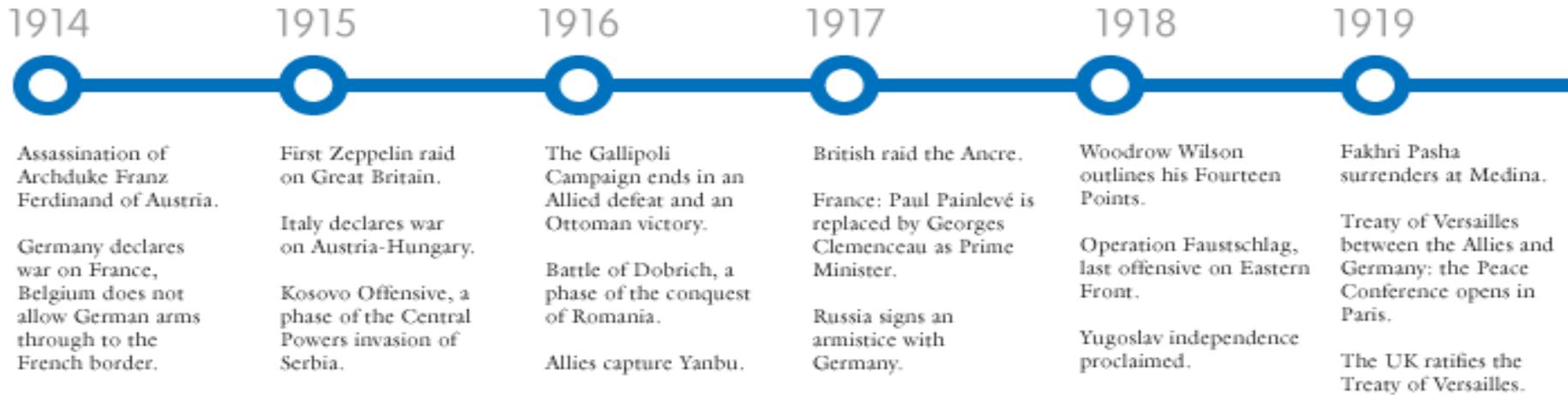
- Watch a Pod with your child.
- Ask your child to write key words on a flash card.
- Watch the Pod again – your child should summarise their knowledge of each key word on the back of each flash card.
- Allow your child time to flesh out their cards with as much information as they can remember.
- Test your child by asking them to define the flash card words without looking.





# Revision styles to try out...

## Timeline of World War I



✓ **Time lines** help you to organise when and in what order things happened. Ideal for history but really useful for other subjects too.



# Revision styles to try out...

✓ **Mnemonics and acronyms** can help you memorise tricky information. Ask your teacher if there are any that are useful in their subject. Put them on revision cards and place them in high traffic areas!

**PETER**  
**AFOREST**  
**BIDMAS**

**GCSE PE ACRONYMS**

- CHIRPS**  
CULTURE, HEALTH, IMAGE, RESOURCES, PEOPLE, SOCIAL ECONOMIC
- PMS**  
PHYSICAL  
MENTAL  
SOCIAL
- RIC**  
AGENCIES - RETAIN, INSPIRE, CHALLENGE
- FAT MEN EAT MORE SWEETS COS FIT BOYS CANT**  
FLEXIBILITY, MUSCULAR ENDURANCE  
MUSCULAR STRENGTH,  
CARDIOVASCULAR FITNESS,  
FLEXIBILITY, BODY COMPOSITION
- PCRABS**  
POWER CRABS  
POWER, COORDINATION,  
REACTION TIME, AGILITY,  
BALANCE, SPEED
- ISPORR FITT**  
INDIVIDUAL NEEDS,  
SPECIFICITY,  
PROGRESSIVE OVERLOAD,  
REST AND RECOVERY,  
FREQUENCY, INTENSITY,  
TIME, TYPE
- CIFCWC**  
COME INSIDE FOR CHEESE WITH CRACKERS  
CONTINUOUS, INTERVAL, FARTLEK,  
CROSS, WEIGHT, CIRCUIT
- SMART BAND SP**  
SPECIFIC,  
MEASURABLE,  
ACHIEVABLE,  
REALISTIC, TIME BOUND  
BETA BLOCKERS,  
ANABOLIC STEROIDS,  
NARCOTIC ANALGESICS,  
DIURETICS,  
STIMULANTS,  
PEPTIDE HORMONES
- AFEAR**  
ADDUCTION, FLEXION,  
EXTENSION, ABDUCTION,  
ROTATION



# Revision styles to try out...

✓ **Refine to learn!** This nifty method works for lots of people.

1. Read a page of notes in your book

2. Put the page away then bullet point key info onto an index card

3. Write 5 words that sum up your learning on the index card

4. Finally, using the post it **only**, see if you can explain what you've learned from the sheet to someone else.

over Lennie. Firstly is the concern he shows for Lennie's health 'You gonna be sick like you was last night' He tries to remind Lennie to be careful drawing his attention to previous sick that it will s like water. He wa protect Lenn wa impart usef wa drink water an advice is of tten to the reader tries to Lennie ere peple unlikely Lennie imp George also organoes work for them let you carry your own work card?' Shows his frustration at the lack of o, you control Lennie has over his life. This frustration is also shown in George's bad language 'You crazy bastard' this is George's only outlet for his anger at the utterly responsible role he plays in their friendship. Finally George could be seen as playing the part of the parent 'Come on, give it here?' He asserts his authority over Lennie, <sup>using commands like 'give'</sup> to protect him from making bad choices that could make him ill.

The five question paper will contain further pages of lines



# Revision styles to try out...

- ✓ **Quiz a pal.** Pick a topic with a friend. You both create 12 questions on it. Categorise them so there are easy/ medium/ difficult questions. Swap them and mark each other. Get more people to join you and up the number of questions you attempt.





# Revision styles to try out...

✓ **Dual Coding**

**Keywords:** Osmosis, Diffusion, Starch, Chloroplast, Vacuole, Cell wall, Nucleus, Biomass

**Diffusion**

High Concentration → Low Concentration

Used in lungs  $O_2$  diffuses into the blood and  $CO_2$  diffuses into lungs

**The Carbon Cycle**

Carbon dioxide in the atmosphere

Carbon is released into the atmosphere when fossil fuels are burned

Carbon is released into the atmosphere during respiration

used in photosynthesis to produce Carbohydrates

plants are eaten by animals

Carbon Dioxide in decaying matter and waste

decaying plants produce

Carbon Dioxide in fossil fuels (coal + oil)

**Osmosis**

Net flow of water

The movement of water from a dilute solution (lots of water) to a concentrated solution (less water) through a partially permeable membrane.

**B2) Biology**

A cell **nucleus** contains 46 **Chromosomes**, which carry **genes**. Different versions of genes are called **alleles**.

**Plant Nutrients**

Nitrates-to make proteins

Magnesium-to make chlorophyll

**Photosynthesis**

Carbon dioxide + Water → Glucose + Oxygen

Stored as **starch**

Light and chlorophyll are also needed

**Pyramids of Biomass**

Show amount of material at each stage

**Pyramids of numbers** show the number of organisms at each level **not** always a pyramid shape

**3 Limiting factors**

- light
- temperature
- $CO_2$

At first as  $CO_2$  increases so does photosynthesis but only up to a certain point

Here light or temperature is the limiting factor.

**Leaves**

Waxy cuticle-keeps water in

Palisade layer-cells contain lots of chloroplasts to capture light

Stomata on lower surface to allow gases in/out

Spongy mesophyll layer has air spaces to allow gases to move between cells

**Always** a pyramid shape as...

- some is used for respiration to move/grow
- some is lost as heat
- some material is not digested
- some is lost as faeces

**Keywords:** Allele, Dominant, Recessive, Mitosis, Meiosis, Insulin, Pancreas, Enzyme, Substrate, Active Site, Denatured, pH

Just reading text alone improves our memory by 10% in 3 days but looking at the picture we are likely to remember 65%.

## Pick a tool to get started



### Create your Study Planner

Organise your revision for any deadline or exam. Tell us what you're studying and when you're free to revise. We'll plan out your timetable to help you get those grades.

Sign up >



### Flashcards

Create small cards with questions on the front, answers on the back.



Create >



### Revision Cards

Break topics into manageable chunks to make them easier to learn (A5 size).



Create >



### Revision notes

Share detailed notes on a topic.



Create >



### Quizzes

Create fun, educational quizzes to test yourself and friends.



Create >



### Mindmaps

Create a diagram to chart the relationships within a topic.



Create >



### Crosswords

Create fun crosswords for when you need a break from intense revision.



Create >



### Organise your thinking

Analyse the key elements of topic.



Create >



### Quizsearches

Create a unique combination of a quiz and a wordsearch.



Create >

<https://getrevising.co.uk/make>

# Does technology help or hinder revision?



Using the internet for revision requires self-discipline and careful policing. It can be a huge distraction.

If in doubt, turn it off.

# Top tips for GCSE success.....

## Here's my advice to pass on to your students:



### 1. Make resources early

For each topic covered in class, I made sure to have my notes and flashcards prepared, so that once it came to exam season, I could concentrate on memorisation.

### 2. Revise for end-of-topic tests

End-of-topic tests, spot tests and mini-quizzes can seem dull, but they are incredibly important. Just 15 to 20 minutes of learning a few key points for each of these quizzes can really build up over a year, and make the learning much more manageable.

### 3. Approach mocks properly

Mock exams are the biggest opportunity you'll get to test the waters before your real exams. Revising for these with a strict timetable (and sticking to it) will mean you're well-rehearsed by May.

### 4. Experiment with revision techniques

Flashcards with questions on one side and answers on the other are the most effective form of revision for some people, but others prefer mind-mapping. Find out what works for you, and try short revision sessions of 25 minutes with a five-minute break to let more information sink in.

## 5. Plan your time

I spent two to three weeks revising for mock exams and six to seven weeks revising for real exams, and found that to be sufficient, doing about two hours of work each night. Divide a subject into each of its topics and make sure that you cover each of them before the exam. And be sure to take into account your extracurricular commitments; you may need to start studying earlier if your calendar is busy.

## 6. Explain the information

Talking about a topic to a family member or friend and being tested verbally can help with the recall of information and allow understanding of the links between topics.

## 7. Look at past papers

Around a month before the exams, begin to practice exam papers. Attempt them in exam-like conditions and correct them with a mark scheme. Then concentrate on your weakest areas. This should be the final stage in the revision process, consolidating the information as you move into the last weeks before the exams.



It's a balancing act between trying to push your son / daughter to revise and not waste their time and giving them space and support when they need it.

## Latest Information

[Covid-19 \(Coronavirus\)](#)

[Staying Safe – Fire and Road Safety Education](#)

[Period Poverty – FREE sanitary items for students](#)

[Y7 Paris Information Evening tonight – Monday 2nd March, 5.30pm](#)

[UK Youth Parliament Elections – the results!](#)

[Y8 Bude Information Evening – Tuesday 17th March 2020](#)

["What are you fighting for?"](#)

[Y9 Parents' Evening: Thurs 27th Feb, 4.30pm-7.00pm](#)

[Fri 14th February \\* Non-Uniform Day \\* Devon Air Ambulance Trust](#)

[It's Madness.. it's 'Our House' this week!](#)

[South West Apprenticeship Fair and National Apprenticeship Week](#)

[Careers information for parents: Careerpivot website](#)

## @clystvale

- New post from CVCC: Covid-19 (Coronavirus) <https://t.co/LRQMDI1Vcn> about 9 hours ago via <http://www.clystvale.org>
- New post from CVCC: Covid-19 (Coronavirus) <https://t.co/wUlxtgIjE> about 1 day ago via <http://www.clystvale.org>
- New post from CVCC: Staying Safe – Fire and Road Safety Education

# Exams and Revision

## Contact

Exams Officer: Rebecca Dominy

Telephone: [01392 463920](tel:01392463920)

Email: [dominyr@clystvale.org](mailto:dominyr@clystvale.org)

### Year 11 Core Mock Exam Timetable

[Year 11 Core Mock Timetable 2020](#)

### Year 10 Exam Timetable

[Year 10 Exam Timetable March 2020](#)

### Exam Boards

Please see the documents below to find out which exam boards we use for each subject.

[Yr 11 Exam Boards for exams in 2020\\_updated](#)

[Yr 10 Exam Boards for exams in 2021\\_updated](#)

[Post 16 Exams Boards for exams in 2020 & 2021\\_updated](#)

### Exam Booklets & Timetables

[Provisional Summer Exam Timetable 2020 – All Year Groups](#)

Please note the above timetable has been updated (8/11) due to changes made by the exam boards. Students will receive personalised timetables at the end of the Spring Term.

[Post 16 Exam Booklet 2019-20](#)

[Yr 11 Exam Booklet 2019-20](#)

[Yr 10 Exam Booklet 2019-20](#)

### Revision documents 2020

[Revision Sessions 2020](#)



# YEAR 11 EXAMINATIONS

Procedures and  
Most frequently asked questions





- ❖ We are an approved and registered examination centre and must abide by the JCQ 'Instructions for conducting examinations'. These are set out and updated annually in a document known as the ICE booklet.
- ❖ We are inspected annually to check that exams are being conducted in line with these regulations. If not, we may have our status as an approved exam centre removed.
- ❖ This evening I will be providing you with information about how the exams will run in line with these regulations.



# Exam Booklet

All Year 11 students have been issued with an Exam Booklet which they must read as it contains important information about their exams. It is also available on the college website.

The exam regulations students should adhere to are made very clear in the booklet. Exam Boards will not make allowances for students who say they did not know the rules if they have been issued with them by their college.



# Exam Dates



- The official GCSE exam period runs from **11<sup>th</sup> May to 24<sup>th</sup> June 2020.**
- In addition to these dates students may have practical exams and non-examined assessments which also form part of their exams.
- Students have been issued with Statements of Entry and have now been entered for their exams.
- Towards the end of this term they will receive an individual exam timetable with the following information.....

# Individual Candidate Timetable

## Individual Candidate Timetable

Season : Summer 2020

Centre Number : 54203

Name : xxxxxxxxxxxxxx

Year : xx

Candidate Number : 4032

Reg Group : xxxx

UCI : 54203xxxxxxxxxx

ULN : xxxxxxxxxxxxxx

Date	Start Time	Board	Level code	Element code	Element Title	Component	Component title	Duration	Room	Seat
Tues 19 May	9:00	Edexcel	GCSE	5FR03	English Literature A	5FR03H	English Literature A higher	0h 35m	HALL	D2
Wed 20 May	9:00	Edexcel	GCSE	4BIO	Biology	4BIO/1B	Biology	1h 00m	HALL	F4
Thur 22 May	1:30	AQA	GCSE	90302	Geography A Unit 2	90302F	Geography A Unit 2 Foundation	1h 30m	HALL	B9
Fri 13 June	1:30	Edexcel	GCSE	1MAO/1	Mathematics 2	1MAO/1F	Mathematics 2: Foundation	1h 45m	HALL	G12

# Responsibilities

It is the student's responsibility to attend the **correct examinations** at the **correct times** on the **correct days**.

The Exam Boards will not make any allowances for 'mis-reading' or 'losing' the timetable.





# FAQ by students



## What if I am late? Can I still take my exam?

- For an exam lasting more than an hour you must arrive within 1 hour of the published start time (i.e. before 10:00am for morning exams and before 2:30pm for afternoon exams.) For exams that are less than an hour students must arrive before the published finish time
- Students will be allowed into the exam and given the time missed at the end (if required)
- If you know you are going to be late you should ring the college as soon as possible – **01392 461407** and, if possible, email **[exams@clystvale.org](mailto:exams@clystvale.org)**



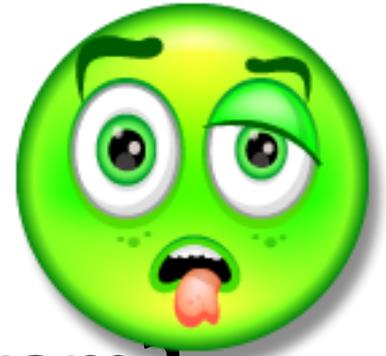
# FAQ by students



## What if I am ill and can't take an exam

- If you have completed at least 25% of the total assessment we can apply for special consideration
- You must contact the Exams Office within 7 days of the missed exam
- A letter or email from your parent/carer, to confirm the illness, and possibly a Dr's certificate, must be received within 7 days of the missed exam
- Exam boards do not use mock exam results to estimate marks for missed exams.

# FAQ by students



## What if I become ill during an exam?

- Raise your hand to let an invigilator know. If necessary, you will be allowed to leave the exam room temporarily (accompanied by an invigilator) until you feel better. The time lost will be added to the end of your exam.
- If you are too ill to continue the exam you will be sent home and the Exams Officer will apply for special consideration on your behalf (as long as you have completed at least 25% of the overall assessment)

# FAQ by students

**Can I leave early if I have finished my exam?**

- NO, as it disturbs other candidates
- NO, because it will break the confidentiality rules



# FAQ by students

## Can I do my exam in a small room if I am feeling anxious?

NO. The JCQ regulations state that the candidate's difficulties must be established within the centre and must reflect the candidate's normal way of working in internal school tests and mock exams as a consequence of a long term medical condition or long term social, mental or emotional needs.



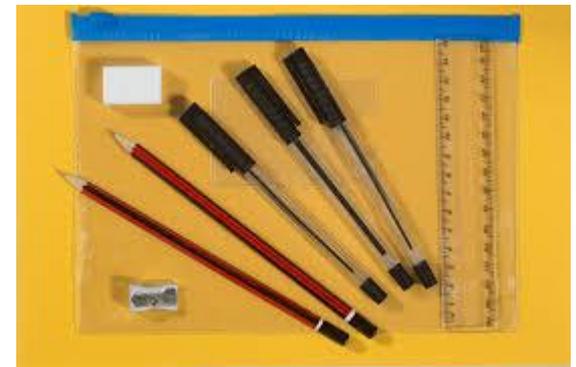


# FAQ by students

What happens if I have forgotten my exam number or seat number?

- A copy of the full exam timetable will be on the notice board where students sign in
- Your candidate ID card on your exam desk will show your exam number and the centre number.
- A copy of the day's seating plan, including exam number, room and seat number will be displayed by the changing rooms adjacent to the Main Hall
- It is important you check this BEFORE you go into the exam room if you are unsure

# FAQ by students



What equipment will I need?

- The College cannot be relied on to lend equipment
- It is the student's responsibility to bring all the necessary equipment, i.e. pens, pencils, rulers, calculator, protractor
- You must write **only in black ink** (scripts are scanned or photocopied)
- You should have **more than one** pen
- All equipment should be in a clear pencil case or a plastic bag – Labels should also be removed from bottles of water.

# FAQ by students



What are the rules about mobile phones?

- The rules about mobile phones are very strict
- If a mobile phone is on the candidate and goes off during an exam this must be reported to the Exam Board and is most likely to result in disqualification from the exam.
- If a mobile phone is on the candidate even if it is switched off this must be reported to the Exam Board – you risk being disqualified from that exam
- If a mobile phone goes off in the exam room but is not on the candidate this must be reported to the Exam Board - you also risk being disqualified from that exam

## Prevention

- To try and stop this being a problem all students must leave their bag and mobile phone in the PE changing rooms, which are then locked
- We will remind you about mobile phones at the start of every exam
- **ALL OF THE ABOVE ALSO APPLIES TO iPods, MP3s, INTERNET WATCHES; AND HEADPHONES.**
- All watches must be removed and placed on the desk in front of you.

# Study Leave



- Lessons will continue until Friday 22nd May 3.20pm
- After this date you will be on official study leave
- You should arrive in plenty of time for your exam, 10-15 mins before the start
- You will be expected to sign in and out on the sheets by the “Giraffe House”
- Staff will still be available during timetabled lesson slots
- Study rooms will be available
- Formal revision sessions will continue
- Pre-exam briefings (where practical)
- You must wear the correct school uniform during exams

# Exam Papers & 'Doodling'

Exam boards have started contacting schools to report what they consider to be 'offensive' or 'concerning' material that has been written/drawn by students on their exam answer booklets. One of our students was disqualified from an exam as a result.

It is important therefore that students only write their answers on their booklets and refrain from including any other material.

# Exam Contingency Day

The JCQ have introduced an exam contingency day at the very end of the exam season. This is a day set aside for exams which cannot take place due to national or local disruption. Students will be informed as soon as possible if any exams are re-scheduled to this date. However, all students must be available to take an exam on this day should the need arise. No special consideration will be applied for students who are unavailable to take exams up to and including 24<sup>th</sup> June 2020.

# Results Day

- College computer generated results slips will be available from 9 a.m. on **Thursday 20<sup>th</sup> August**
- You should come in to college to collect this slip. Third parties (**even parents!**) will need written permission from you to collect results.
- Those not collected will be posted home.
- **We do not issue results over the phone or via email.**

# Exam Appeals

If a student achieves a surprising result in an exam they may be able to make an appeal to the Exam Board.

This must be done via the college . You can find a form in the back of the Exam Booklet and forms will be available on Results Day.

Exam boards charge approximately £45 per paper to carry out a review of marking.

## Non-Examined Assessment Appeals

Some work is internally marked by teachers but forms part of the overall exam qualification. Students will be informed of the marks awarded for their work before it is sent to the exam boards. There is an opportunity to appeal against this mark. Details can be found in the Exam Booklet and on the website.

# Official GCSE Certificates



These arrive at the end of October and should be collected at the celebration evening which will take place in November.

Any uncollected certificates can be collected in person after this date. A relative or friend can collect the certificates on behalf of a student if they have the student's written permission.