

CLYST VALE ACADEMY TRUST

Company Number 07564519
A Company Limited by Guarantee
Registered in England
Clyst Vale Academy Trust is an exempt charity

Minutes of Board Meeting held in Post 16 Study Room, at 6.00pm on Thursday 8th March 2018.

Attendees	Initial		Attendees	Initial	
Greg Evans (Chair)	GE	Co-opted Governor			
Kevin Bawn	KB	Principal	Dorf Ruscoe	DR	Member Appointed Governor
Ben Brook	BB	Parent Governor	Simon Sanger Anderson	SSA	Member Appointed Governor
Ceri Johnson	CJ	Parent Governor	Gina Stroud	GS	Co-opted Governor
Sophy Norris	SN	Parent Governor	Dave Walter	DW	Parent Governor
Aude Odunlade	AO	Staff Governor	Laura Waycott	LW	Parent Governor
Melanie Prance	MP	Staff Gocernor	<i>Paul Colin</i>	<i>PC</i>	<i>Co opted Governor</i>

Apologies	Initial	
Michael Davies	MD	Co-opted Governor
Tina White	TW	Parent Governor
Crawford Winlove	CW	Member Appointed Governor

Absent	Initials	

In Attendance	Initial	
Adrian Green	AG	SLT
Ann Hopkins	AH	SLT
Paul Sutton	PS	SLT

In Attendance	Initials	
Deborah Custance Baker	DCB	Clerk

Minutes

The Clerk had provided timely notice of the meeting and the meeting was quorate.

Item Number		Owner	Date due
17/18.29	<u>Declarations of Business Interests</u> None	Clerk	
17/18.30	<u>Attendance/Apologies</u> Apologies were received from Michael Davies/Simon Sanger Anderson/Tina White/Crawford Winlove The Chair introduced the new Governor, Paul Colin, and welcomed him to his role. He has worked with CVCC for many years and has been a Staff Governor in the past, all in favour.	Clerk GE	
17/18.31	<u>Minutes of the Last Meeting – 14.12.18</u> The minutes of the meeting on 14 th December were approved and signed by the Chair.		
17/18.32	<u>Matters Arising</u>	GE/	

	The Government has brought in the Healthy Relationship Agenda which must be put into the school curriculum – coming live in Sept 2019		
17/18.35	<p><u>Principal's Report</u></p> <p>KB had provided a written report which had been circulated. Highlights are: There are concerns for Year 13 – lots of support going on, and exams are in three months. CLT: year 9 options process is in hand. All subjects have demand for them. Extra Curricular: Lots of good things going on. Plenty of tickets available for the Battle of Boat – it is a fantastic performance and DR and volunteers have worked very hard. Smartphones: survey has been done with parents, 75% will support a ban on phones in school hours. From Sept 2019 there will be a ban on Smartphones and I watches from start to end of day. If travel arrangements change during the day, parents must phone the school and a message will be relayed to the student. If students have their phones while on the school premises, in the first instance the phone will be confiscated for the rest of the day, then for a week, finally not allowed in school. Uniform: for the past five years there has been concerns over clothing, and in particular the length of school skirts. Students have smart top half, but the bottom half is being abused – the school dress code has too much variance. The governors agreed to having a uniform tartan skirt and plain trousers and shorts in summer with Clyst Vale branding. If students currently own a suitable style they will be given a pin badge to apply to the clothes. Rights Respecting School Award – Sara Watt will be invited to a Full Governing Board meeting to talk about this. Devon Healthcare Academy: This is still at strategy level, not operational level. The Clerk will ask CW to update the Governors by producing a short report – when/how will it work. How many students/how often. Can we talk about this idea? Staff Issues: The recent Open Evening was the best ever. 156 students going out, 150 coming in – would like a few more. Year 12 has 69 applicants and 32 leaving. There has been a good recruitment campaign run by Claire Haynes MATs - GE said that this was on-going. He met Cullompton a month ago, and Sidmouth has made representation to CVC. GE to produce a set of Articles ready for when we need them, and CVCC should then be in charge of its own destiny.</p>	<p>GE</p> <p>Clerk</p>	
17/18.36	<p><u>College Improvement Plan</u></p> <p>This had been circulated BB asked for a copy of the IDSR – KB said this was planned for the next Workshop.</p>		

17/18.37	<p><u>Five Year Vision and Plan</u> GS reported that the Working Group (GS/DR/CJ) had met several times and had consulted with KB and GE. The Steering Group wished to set up a couple of focus groups – subject leaders and Heads of School – for early feedback for the direction of the vision. The Steering Group is an information gatherer at this stage. AG suggested the Steering Group should start with the SLT as they were intrinsic in formulating the plan as well as implementing it. The Steering Group will create a questionnaire, based on items that have discussed continually, for clarity for discussions at the focus groups. Join a MAT/How Important is 6th Form/ICT problems over the next 5 years etc etc.. This briefing paper will be circulated to all Governors. CW had offered research students to analyse the results. The Steering Group was asked about a time scale – focus group meetings should be held before the end of term.</p>	<p>GS</p> <p>GS/DR/CJ</p>	
17/18.38	<p><u>Report from Standing Committees</u> Curriculum, Learning and Teaching - an explanation evening for Governors will be set up and they log ins for ASPIRE will be circulated. It is a worry that a few students are pulling down CVCC stats. Three Year 11 students are not attending school – one for medical reasons, two for no reason. Five new admissions in Year 10, who have had different teaching, so CVCC will take a big hit in Year 11. CVCC is not full, so has to take any admissions from Schools Company. Finance and Premises - due to the adverse weather in March, this meeting did not go ahead. It was proposed by the F&P Chair, Ben Brook, and seconded by LW that the meeting was deferred until April 2018.</p>	<p>Chairs GE</p> <p>BB</p>	
17/18.39	<p><u>Governors Visits – not for discussion</u> SSA visit with AH MD had had a nasty accident before Christmas, he had asked for Leave of Absence while he recuperates. Unanimously agreed. <u>Links Document</u> Will be discussed at the Governor’s Workshop. <u>Governors Training</u> SN/LW report from training</p>	<p>GE</p>	
17/18.40	<p><u>Policies</u> Behaviour for Learning Policy had not been circulated – will be attached to minutes and approved at next Full Governors Meeting. Children with Medical Needs – PSu had taken advice from the Health and Safety Advisor. Final draft will be ready for next Full Governors Meeting.</p>	<p>GE</p>	

17/18.41	<p><u>Items at the Discretion of the Chair</u></p> <p>Due to the adverse weather, the Finance and Premises Meeting was unable to be held on 1st March – agreed that this meeting will be deferred to new date of 26 April 2018. The date of the Governors Workshop had been set for 15 March, but this clashed with The Battle of Boat – it was agreed to postpone this meeting by a week to 22nd March. The Workshop agenda will include IDSR, Five Year Plan, and Links document.</p>	GE	
----------	---	-----------	--

The meeting ended at 8.25 pm.

Signed CHAIR:-

.....

Approved as a true and accurate record of the Meeting on the 8th March 2018.