

CLYST VALE ACADEMY TRUST

Company Number 07564519

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Minutes of Board Meeting held in Post 16 Study Room, at 5.30pm on Thursday 15th November 2018.

Attendees	Initials		Attendees	Initials	
Gina Stroud (Chair)	GS	Chair	Simon Sanger Anderson	SSA	Member Appointed
Kevin Bawn	KB	Principal	Dorf Ruscoe	DR	Member Appointed
Ben Brook	BB	Parent Governor	Dave Walter	DWs	Parent Governor
Paul Colin	PC	Co-opted Governor	Laura Waycott	LW	Parent Governor
Sophy Norris	SN	Parent Governor	Tina White	TW	Parent Governor

Apologies	Initials	
Mel Prance	MP	Staff Governor
Aude Odunlade	AO	Maternity leave
Ceri Johnson	CJ	Parent Governor

In Attendance	Initials	
Adrian Green	AG	SLT
Catherine Prunty	CP	Clerk
Racheal Long	RL	Clerk

Minutes

The Clerk had provided timely notice of the meeting and the meeting was quorate.

Item Number		Owner	Date due
18/19.18	<u>Declarations of Business Interests</u> None	GS	
18/19.19	<u>Attendance/Apologies</u> MP-apologies CJ-apologies	GS	
18/19.20	<u>Minutes of the last meeting, 24.09.2018</u> CW – apologies for not coming to the last meeting. 2nd page error – funding agreement – change to monitor. Make change GS will then sign.	GS	

<p>18/19.21</p>	<p><u>Matters arising</u> None</p> <p>Thank you to Catherine for stepping in at short notice. Welcome Racheal to the team.</p>	<p>GS</p>	
<p>18/19.22</p>	<p><u>Principal's Report (Standing item) – attached</u></p> <ol style="list-style-type: none"> 1. Unusual amount of turbulence with staffing – change and uncertainty. Good news – managed to avoid having to advertise maths – colleague returning. 2. Spanish – NQT – Hayley Johns – leaving to go to ISCA in Jan perm position. 3. Counselling – strong applicants 4. Drama - Closed 5. Science – one viable candidate <p>Student provisional no's encouraging for 2019/2020 Intake. More 1st than we had preferences in total last year.</p> <p>No's in post-16 Claire concerned about retention of numbers, disappointed. SS-A raise concerns by email to GS.(GS not received)</p> <p>As of this evening we are go go go Healthcare Academy has been improved! Ring fenced staff time to support the attainment of students. This will sit at ClystVale and does not include Exeter College. Future – possible funding from gov. Medical school will fund. Old Dean withdrew scheme – New Dean decided that he would commit to the scheme. CW has spoken to Claire H re: future and will go with her to other schools to push this forward i.e. St James. Formal launch will be Sept 2019. As soon as person in post there will be a soft launch.</p> <p>Focus on improving attainment within Chemistry. Aim is not to move with those students for example that are working at a grade B – A* but to look at supporting students to enable them to improve their grades.</p> <p>Someone will come for 1-2 hours a week, key thing about syllabus similar across curricular at the B grade level. Opportunity for students to come here</p>	<p>KB</p>	

for hours a week hopefully will apply to come here.

Opening evening – positive feedback from new team rector. Went to open eve. We were so impressed. Head Teacher speech was great, Head Teacher of 6 schools in Swindon, very impressed.

S-SA has requested figures for costs of 6th Form. As we cut subjects makes us less attractive.

In order to ensure sustainability of 6th form we have to look at costs. In order to make a proper educated decision we need to have a full overview of costs.

Laura met with AH yesterday figures previously modelled on 109 students going in to post 16 – currently approx. 76 students.

5 year vision – teachers would opt to have a sixth form. Finances to be review for Post 16th.

We can work out breakeven and then see what we have to do to reach it.

Good track record of student leaving CVCC to go to University and then on to do masters.

How is the marketing done? Open evenings, internal marketing. Colleagues encourage students to stay talk to individuals. Facebook/Twitter.

Sophy has also offered to sit with the spokesperson, whoever that may be, to sit and help write down a marketing strategy.

AG – opportunity to get in with Cranbrook soon to be taking their first year 11. Ted Wragg trust have an incredible relationship with Exeter College.

Recruit for September is happening now and early Spring. Claire and Crawford visiting schools to do assemblies. Use Radio/BBC to promote.

<p>18/19.23</p>	<p><u>Monitoring performance data</u></p> <p>Based on tracking of info from Data Drop.</p> <p>Table 3 needs to be added in as not sent with original attachment.</p> <p><u>GCSE Headlines</u></p> <p>You have Key groups who we track on, there are some students who are low, middle, high ability.</p> <p>Progress 8 which is requiring a health warning – fluctuates every year – based on national results.</p> <p>Hypotheses are:-</p> <ul style="list-style-type: none"> • Feels similar to last year which is good – this year group is weaker compared to last year. • PL – slipped back slightly • There is no gender gap. • High ability student’s outcomes seem to be lower. <p>English outcome seem low Maths outcome seems high.</p> <p>Link slt meet with each individual SL to review data after data drop. List of student names to ask teachers what are they doing with those students.</p> <p>English – VO feels that it is very difficult to predict higher grades at this stage. Feels they will come through as they develop skills.</p> <p>Maths – MB has spoken to her team, they might have been slightly generous but believe current predictions are okay. If this is the case, grades will improve and the hard work from staff is starting to pay off.</p> <p>PL gap for English and maths is too big, English is larger than maths. They are reviewing individuals and working ninth each student to maximise their chances.</p>	<p>KB</p>	

	<p>Largest of PLs we have had coming through. Current Year 11 is 39% who are Priority learners, this is an increase on last year which was 21%. Attendance is an issue, we are looking at this.</p> <p>Tracker document handed out.</p> <p>John Cavell is coming on 27th November to review current strategies.</p> <p>KS3 – there are issues because of staffing issues, more work to do.</p> <p>Staff are asked to add an exit grade prior to students completing GCSEs.</p> <p>We will not receive any robust data until 2022.</p> <p>A-Levels</p> <p>Table 4 given out data November compared to Summer 2018.</p> <p>S SA said that he is encouraged by the hand-outs given regarding data, he is reassured that SLT are doing what they need to be doing.</p> <p>Attendance Monitoring</p> <p>We have recruited a new attendance officer part-time – tracking persistence absence.</p> <p>Attendance is looking okay.</p> <p>Priority Learners include FSM, Ever 6, CIC, Services children. We have rebranded from disadvantaged students.</p>		
<p>18/19.24</p>	<p><u>Report from Standing Committees:</u></p> <p>Are written reports required?</p>	<p>Chairs</p>	

	<p><u>Finance & Premises</u></p> <p><u>C,L&T</u></p> <p>Very positive meeting, 3 leaders to report on various areas. MB produced a list and a huge number of things they are doing to tackle the problem.</p> <p>More positively talking about visit to others school and using their ideas.</p> <p>Look at swapping exam boards – still under discussion, nothing agreed.</p> <p>Lunch clubs, extra revision sessions in place. Looking at more productive ways of working.</p> <p>Particularly worried about girls who appear to be struggling with application questions. Providing support with application and problem solving.</p> <p>Sara Watt discussed RRS - Silver 4th July. Training booklet given out – SW was going to email to all governors. PC will ask her to send out. Racheal to request a copy of the handbook from Sara Watt and email to PC to circulate to Governors.</p> <p>Nicola B – talked about careers. Working very hard to try and up the impact of careers programme. Governors have produced a new set of guidelines which we have to follow. External person tasked to work with NB re Careers. She has written a draft policy which will be brought to Full Governors for signing off.</p> <p><u>Workshop</u></p> <p>All governors attended – no minutes as no requirement.</p>	<p>Rachel Paul</p> <p>NB</p>	
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18/19.25	<p><u>Governor visits – Attached</u> Not for discussion</p> <p>S-SA has circulated details of his and Laura’s visit with AH.</p> <p>Link instructions to be circulated – Work in progress – GS to review policy.</p>	GS	
18/19.26	<p><u>Policies</u></p> <p>KB and RL are reviewing policies.</p>	KB	
18/19.27	<p><u>Items at the discretion of the Chair</u></p> <p><u>AOB:</u></p> <p>Early finish at Christmas – Stage Coach cannot alter their bus times.</p> <ol style="list-style-type: none"> 1. We will have to request parents to collect their child an hour early. 2. Approx. 150 students will need to be escorted to the bus stop. <p>Due to high risk of safety it was agreed that this isn’t viable.</p> <p>Permanent-exclusion .</p> <p>Racheal to email Ceri. Provision booking 4th December @ 9 am.</p>	GS	RL

The meeting ended at 19.50pm.

Signed CHAIR:-

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Approved as a true and accurate record of the Thursday on the 15th November 2018.

Date of Next Meeting: Monday 17th December 2018

