

## CLYST VALE ACADEMY TRUST

**Company Number 07564519  
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**Minutes of Curriculum, Learning & Teaching Committee meeting held at Clyst Vale  
Community College in Post 16 Study Room, at 5.30 pm,  
on Monday 22<sup>nd</sup> January 2018.**

<b>Committee Attendees</b>	Initials		<b>Committee Attendees</b>	Initials	
Greg Evans (Chair)	GE	Member Appointed	Kevin Bawn	KB	Principal Ex-Officio
Sophy Norris	SN	Parent Governor	Aude Odunlade	AO	Staff Governor
Mel Prance	MP	Staff Governor	Dorothy Ruscoe	DR	Member Appointed
Dave Walter	DWa	Parent Governor	Tina White	TW	Parent Governor
Crawford Winlove From 6pm	CW	Member Appointed			

<b>Apologies</b>	Initials	Reason
Ceri Johnson	CJ	Other Meeting

<b>Absent</b>	Initials
Gina Stroud	GS

<b>In Attendance</b>		CVCC
Adrian Green	AG	Vice-Principal (SLT)
Dave Walters	DW	
Deborah Custance Baker	DCB	Clerk

<b>Visitors</b>	Initials

### **Minutes**

<b>ITEM NO.</b>	<b>ITEM</b>	<b>Owner</b>	<b>Date Due</b>
17/18.11	<b><u>Declarations of Business Interests</u></b> None.	GE	
17/18.12	<b><u>Apologies</u></b> Apologies received from Ceri Johnson.	GE	
17/18.13	<b><u>Minutes of the previous meeting</u></b> The minutes of the meeting on 5 <sup>th</sup> October 2017 had been previously circulated, were approved and signed by the Chair.	GE	
17/18.14	<b><u>Matters arising</u></b> ASP/ASPIRE log in - it was agreed that Governors could have access to these sites but an explanation evening will be set up prior to log in details being issued. Disadvantaged Learner teachers – one (Nathan Simpson) had been appointed just before Christmas 2017.	GE	
17/18.15	<b><u>CEIAG Developments and the National Careers Strategy</u></b> Nicola Bennett (NB) does not work on a Monday and therefore had produced a paper on this subject which was presented by AG. NB has been in post for four terms and	AG	

ITEM NO.	ITEM	Owner	Date Due
	<p>has made a huge impact across Careers/Information Guidance and Education. It is apparent that there is a need for more resources in this area during the next 12 months.</p> <p>Giving students access to employers is one of our weaknesses. We should be asking alumni back in, getting Governors to talk to students, and working with local businesses. Tina White is the governor link with careers CVCC is obliged to inform pupils about apprenticeship, but this is slightly contentious as if students go down the apprenticeship route they do not stay at CVCC for Post 16. The apprenticeship scheme needs to be added to the Career Policy. Currently there is a successful work experience week for year 10, Julia Knowles works one day a week as the Next Steps South West co-ordinator. All placements are thoroughly checked.</p> <p>The system we are moving to is very similar to that of the 1990s, but does have time implications and resource implications. The major challenge CVCC faces is that it is a rural school with not a lot of local employers, thus giving problems particularly with aspirational placements.</p>		
17/18.16	<p><b><u>Monitoring (Standing Item)</u></b></p> <p>This item was brought to the beginning of the meeting so that Dave Walters could leave promptly.</p> <p>DW reported that there was a new Ofsted Inspection Dashboard (ISDR). An inspection could be just for one day, and the inspector would want the information immediately. DW had produced the overall summary of last year, which shows an improving picture and providing cautious optimism. Year 11 are in the safe zone, having come in from a slightly lower base line. One child came in for one day in September and not since, this drags down the statistics. Year 11 are the immediate priority.</p> <p>SAIF codes: Students are categorised code 0 – code 5, with code 5 being severe. In year 11, 28 students are code 4/5. Year 8 is a concern with 30 students on code 5, of which 10 are female and 20 are male. Staff have been asked to raise the levels in Year 8, and strategically we need to look at how we organise Year 8.</p> <p>Year 13 are currently doing mock exams.</p> <p>DW left at 6.10pm</p>	DW	
17/18.17	<p><b><u>Use of Funds for Disadvantaged Learners – Standing Item</u></b></p> <p>August 2017 Seven students performed very badly, of which six were disadvantaged learners. When you take these 6 out, the figures are much less of a concern.</p> <p>Year 11 is a bit more rosy – the progress gap is narrowing. CVCC has bought software for students to create a “play list” of their revision podcasts. Julia Knowles is helping them all log on and get going. 50% of Year 11 are already using this app.</p>	AG	

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17/18.18	<p><b><u>Policies</u></b>            Accessibility Plan (Appendix to Single Equality Scheme app 26.6.17) KB will look at this, ideally he needs a week off to do it!            Religious Education (Beliefs and Values) Zoe Brotherton had updated this to show the new GCSE course. This Policy was approved.</p>	<p><b>KB</b></p> <p><b>AG</b></p>	
17/18.19	<p><b><u>Items at the discretion of the Chair</u></b>            KB commented that the new GDPR comes into place on 25 May and would have many implications. This is European legislation regarding the creation/collation and storing of data. The Institution is the data controller, so the Governors are responsible. Children are given their own right of consent at age 13, so they could make access requests to their own data. This is a big subject and will be taken to the Full Board in March, so all Governors are fully aware of the implications.            CW reported that the Devon Healthcare Academy initiative is trundling on.</p>	<p><b>KB</b></p>	

**The meeting ended at 7.10 pm**  
**Signed by the Chair:-**

Approved, as a true and accurate record of the Meeting on the 22<sup>nd</sup> January 2018.

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**Committee Members:**

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|-------------------------|----------------------------------|
| <b>Gina Stroud</b>      | <b>Co-opted</b>                  |
| <b>Kevin Bawn</b>       | <b>Principal/Governor</b>        |
| <b>Greg Evans</b>       | <b>Member Appointed Governor</b> |
| <b>Ceri Johnson</b>     | <b>Parent Governor</b>           |
| <b>Sophy Norris</b>     | <b>Parent Governor</b>           |
| <b>Aude Odunlade</b>    | <b>Staff Governor</b>            |
| <b>Mel Prance</b>       | <b>Staff Governor</b>            |
| <b>Dorothy Ruscoe</b>   | <b>Member Appointed</b>          |
| <b>Dave Walter</b>      | <b>Parent Governor</b>           |
| <b>Crawford Winlove</b> | <b>Member Appointed Governor</b> |
| <b>Tina White</b>       | <b>Parent Governor</b>           |

Meeting Dates			
	30 <sup>th</sup> April 2018	Meeting Room 1	5.30 pm
	25 <sup>th</sup> June 2018	Meeting Room 3	5.30 pm

