

CLYST VALE ACADEMY TRUST

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**Minutes of Curriculum, Learning & Teaching Committee meeting held at Clyst Vale
Community College in the Post 16 Meeting Room , at 5.30 pm,
on 18th April 2016.**

Part I Minutes

Committee Attendees	Initials		Committee Attendees	Initials	
			Teresa Grieve	TG	Parent
Kevin Bawn	KB	Principal	Melanie Prance	MP	Staff
Paul Colin	PC	Staff	Dorothy Ruscoe	DR	Member Appointed
Greg Evans	GE	Member Appointed	Lévon Stephan	LSt	Co-opted/ Chair

Apologies	Initials	Reason
Gina Stroud	GS	Away
Crawford Winlove	CW	Work Related

Absent	Initials

In Attendance		CVCC
Adrian Green	AG	Vice-Principal (SLT)
Jill Collins	JC	Clerk

Visitors	Initials

Minutes

ITEM NO.	ITEM	Owner	Date Due
15/16.19	<u>Declarations of Business Interests</u> None.	LSt	
15/16.20	<u>Attendance/Apologies</u> Apologies had been received from Gina Stroud and Crawford Winlove.	LSt	
15/16.21	<u>Minutes of the previous meeting</u> The minutes of the meeting on 28 ^h January 2016 were considered and approved by the Committee and signed by the Chair.	LSt	
15/16.22	<u>Matters arising</u> Analysis of 4 years of Schools' academic results data to be presented at the next meeting. Action PC/KB. KB tabled a papers showing a comparison between schools for – 2015 GCSE results' 2015 GCSE results by gender; 2016 Spring data drop; Spring data drop by gender. LSt noted that there appeared to be no significant differences between schools. KB responded to say that there were slight imbalances but that 1 child can affect the figures by 4%. The table will be provided to the Heads of Schools.	LSt	

ITEM NO.	ITEM	Owner	Date Due
15/16.23	<p><u>College Strategic Plan</u> KB reported that the focus is now shifting towards the next iteration of the plan. Looking at the Inspection Dashboard identifying issues for action to ensure that they are included in the next version. SEN staffing is under scrutiny and will be strengthened in the revised plan. The Character Education project has the potential to increase staffing costs. The external evaluation of the project is going well with boys and disadvantaged pupils being targeted. LSt asked whether there would be a working party to consider the next version of the plan. KB stated that the next Away-Day in June is a possible time to think about a planning a workshop to consider the plan. KB stated that the new plan will be data driven focussing on a few specific points.</p>	KB	
15/16.24	<p><u>Latest SIP Report</u> No report had been received.</p>	PC/KB	
15/16.25	<p><u>Curriculum Update – Options and Staffing</u> AG talked to the list of 1st choices which was tabled. GE asked about the numbers taking vocational courses. Arrangements with Exeter College were detailed and it was noted that fewer students than usual would be taking vocational courses there. 4 would be taking Food, hospitality and catering, and the Gateway programme was discussed. AG reported that Business Studies was removed from the list which had swollen numbers in other subjects. PC noted that there had been very little comment from those students and the end of the process was near. AG stated that at some point CVCC may resume Business Studies but it was right to rest it at present. TG queried why there appeared to be twice as many students requesting Geography than History and why was this. AG responded to say that this was due to student preference but 60 is still a healthy number and the number of students opting for both is higher this year (40+). AG noted that efforts have been made to promote language subjects to parents and students. KB discussed Music, noting that normally 6 students would make the subject not viable but CVCC wishes to maintain a ‘comprehensive’ range of subjects. GE asked how many go to study at 6th form. PC responded to say that they normally go into Performing Arts. The qualification changes in September. The number is usually around 10 – 16 so 6 is low. This has a staffing impact and there is strong completion from other subjects. KB noted that students could be taking Grades 7 & 7 outside school which negates the need to take GCSE which is equivalent to grade 5. The numbers involved in the orchestra for the production ‘Into the Woods’ was</p>	AG	

ITEM NO.	ITEM	Owner	Date Due
	<p>discussed (6/14 were involved). AG expressed the view that the Music numbers were a blip not a steady decline. PC stated that the chart may change once interviews had been held and classes/blocks will be re-worked. Needs identified for 2nd groups can be staffed as it stands at present.</p> <p>LSt asked if there were any incoming students and KB responded to say that this was not generally a time for movement though Cranbrook will bring a few. GE noted that students moving at this time tend not to improve results. GE asked if CVCC would use the Welsh Board for GCSE Humanities. AG stated that this is not the case as this qualification does not count in performance league tables.</p> <p>TG asked what percentage of students had taken languages in the previous year. AG noted that at 23/24% it had crept up a little.</p> <p>LSt asked about EBacc for languages. PC noted that the situation isn't yet clear with regard to 'best 8' but EBacc is perceived as a tough option. MFL staff recruit students on the basis of ability to succeed. There will be increased pressure to recruit linguists to teach EBacc.</p> <p>KB asked Governors to give a steer regarding running Music. The consensus was that it should run if at all possible.</p>		
15/16.26	<p><u>Monitoring – Latest Headline Figures</u></p> <p>AG talked to his paper tabled which was a SISRA analysis. DW was not present so raise data was not available. He noted that KS2 average = 27.99. this cohort is above average nationally but is less able on entry than the previous cohort. Basics measure is at 66% and the attainment measure is fairly comfortable.</p> <p>The average Progress 8 figure is at -.18 which is of concern as it needs to be above zero.</p> <p>5*A-C is at 64.8 which is down on last year but this is expected as the cohort had lower ability on entry.</p> <p>KB noted that the figures were not terrible but were of concern.</p> <p>AG stated that the 3 LOP in Maths at 68.6 is ok. Mock results showed lower results and Maths staff are working on resolving this. Disadvantaged learning – last year's gap at 35% has dropped to 2% with a shift in data.</p> <p>AG talked to the progress 8 (3 buckets). He reported that broadly students were holding up in English and Maths. The Science 'bucket' was down a little but work is under way to mitigate that. AG noted that attendance is a problem. GE asked the reason why. AG listed the factors affecting e.g. mental health issues; school refusers; more academic curriculum. Vocational courses are being considered as alternatives, e.g. B Cert in Art for 6 students which is positive and ECDL replaces IT for some.</p> <p>GE noted that CVCC will be judged against national averages.</p> <p>The figures for Business Studies and History were</p>	LSt	

ITEM NO.	ITEM	Owner	Date Due
	discussed. History figures will be investigated.		
15/16/27	<p><u>Policies</u></p> <p><u>Collective Worship</u> There were no changes to this policy. After discussion the policy was approved.</p>	LSt	
15/16.28	<p><u>Items at the discretion of the Chair</u></p> <p>MP gave an update on the Character Education project. There is an opportunity to work with Bradford University on 'Living Life to the Full' but this needs confirmation from all Heads involved.</p> <p>The Award Booklets issue has not been resolved so in the mean-time the tracking form will continue to be used.</p> <p>MP stated that the issue was – how at low cost can CVCC embed Character Education into lessons. Resilience is encouraged and sharing of best practice. Twighlights were suggested.</p> <p>LSt asked whether funding had ended and MP confirmed this is so. KB noted that there may be further awards to come. CVCC has led on STEM and there may be approx. £500 to come .</p> <p>PC noted that other members of the group have had no funding and that he had been able to provide some funding support.</p> <p>MP noted the elite teams created in 6th Form e.g. In Netball the East Devon combined team. Football had done well in matches against Exeter College.</p> <p>DF asked how the good projects would be publicised. PC stated that the website would be updated.</p> <p>MP stated that this had been a pilot year and a further year was needed pulling out the best parts but that was subject to a decision by Heads .KB noted that it was a coalition initiative and was not supported by the current government.</p> <p>PC drew Governors attention to social media sites e.g. Titter and Facebook for information on 4x4 challenge.</p> <p>LSt asked about the state of staff morale. KB outlined the pressures on staff and students and stated that it is presently good.</p> <p>LSt asked about student attendance. KB stated that there are a number of students who are out all year which are affecting figures. Responsibility for tracking has passed from an Attendance Officer to the ATHoS.</p>	LSt	

The meeting ended at 7:05 pm

Signed by the Chair:-

Approved, as a true and accurate record of the Meeting on the 18th April 2016.

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Committee Members:

Gina Stroud	Chair
Levon Stephan	Co-opted
Teresa Grieve	Parent
Kevin Bawn	Principal/Governor
Gregg Evans	Parent Governor
Paul Colin	Staff Governor
Melanie Prance	Staff Governor
Dorothy Ruscoe	Member Appointed
Crawford Winlove	Member Appointed Governor

Meeting Dates			
	28 th January 2016	Meeting Room 1	5.30 pm
	18 th April 2016	Post 16 Study Room	5.30 pm
	23 rd June 2016	Post 16 Study Room	5.30 pm